

**From:** [Village of Lake Bluff](#)  
**To:** [Gail Ciolok](#)  
**Subject:** Lake Bluff Letter - May 13, 2016  
**Date:** Friday, May 13, 2016 6:48:55 PM



## Lake Bluff Letter

Calendar Events - [View All](#)

[Plan Commission & Zoning Board of Appeals Meeting](#)

Wednesday, May 18, 2016 - 7:00pm

Village News

[Village Streets Selected for Resurfacing this Spring](#)

On March 14, 2016 the Village Board authorized the execution of a contract with Peter Baker and Son, Co. (Contractor) in the amount of \$410,000 for the Village's 2016 Roadway Resurfacing Program to begin later this spring.

**Update (May 13, 2016):**

Peter Baker and Son, Co. (Contractor) has completed all scheduled concrete curb replacement work and approximately 50% of all structure work within the roadway. Driveway apron restoration has been completed on streets where curb and gutter exists. The removal of the existing asphalt roadway surfaces (grinding) and miscellaneous roadway patching work commenced during the week of May 9<sup>th</sup> and is more than 75% complete. During the week of May 16<sup>th</sup> grinding work and all miscellaneous roadway patching is anticipated to be completed. Final structure work within the roadway is also scheduled to be completed. Full completion of the Street Resurfacing Project is anticipated in mid-June. A complete list of streets planned for resurfacing is available *here*.

**The following streets have been approved for resurfacing as part of the Program:**

Environ Circle

Eva Terrace

Trowbridge Circle

Greenwich Court

Pine Court: from Hancock Avenue to W. Washington Avenue

Hancock Avenue: from Garfield Avenue to Lincoln Avenue

Oak Avenue: from E. Washington Avenue to E. Blodgett Avenue

Glen Avenue: from E. Sheridan Place to Sylvan Road

Oak Terrace: from E. Sheridan Road to Ravine Forest Drive

Simpson Avenue: from Ravine Avenue to E. Prospect Avenue

E. Prospect Avenue: from Glenn Avenue to Maple Avenue

Park Place

Lincoln Avenue: from Park Lane to W. Sheridan Place

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### [Downtown Design Guidelines Update](#)

In early 2015 the Committee-of-the-Whole (COW) met with Staff to discuss the potential redevelopment of the Central Business District (CBD), more specifically, Block Two (bounded by Scranton/Oak/North/Walnut) and Block Three (bounded by Scranton/Oak/Evanston). To best prepare for potential downtown redevelopment, the Village engaged Teska Associates, Inc. (Teska), a land use planning firm, to perform a visual preference survey of both CBD Blocks Two and Three, and using input from the community, prepare Downtown Design Guidelines.

The Downtown Design Guidelines are derived from the community outreach activities and best design and planning practices. They are intended to promote the vitality and economic health of Lake Bluff's downtown by providing design direction on the type, character and quality of the built environment that unify Blocks Two and Three with the surrounding CBD areas. Additionally, the purposes of the Downtown Design Guidelines are to:

- Implement the general policies and recommendations of the 1998 CBD Planning Study by providing more detailed guidelines and specifications governing building architecture and improvements to public streetscapes within Blocks Two and Three; and
- Establish a set of standards and identify elements of building

streetscape design that the Village should encourage in the downtown.

In the spring of 2015 the Village commenced with a public engagement process and sought feedback from a variety of community stakeholders, including elected and appointed officials and CBD neighbors. A website was created for the Downtown Visioning Project that shared information with the community, and from April 24 to May 31, 2015, invited the community to upload photographs of their favorite destinations for use in the Visual Preference Survey. The photographs were then used in the online survey (available from June 17 to July 31, 2015) and at the Open House held on June 24, 2015. At its meeting on October 26, 2015 the Village Board accepted the draft Downtown Subarea Visioning Report (Report) and referred it to the Plan Commission and Zoning Board of Appeals (PCZBA) and the Architectural Board of Review (ABR) for finalization.

#### Update:

- On May 18, 2016 (7:00 p.m.) in the Board Room of the Village Hall (40 E. Center Ave.) the PCZBA will hold a public hearing to consider amending the Village's Comprehensive Plan concerning: (i) the downtown land use plan (dated November 17, 1998); and (ii) planning principles for Central Business District Block Two (bounded by E. Scranton Ave., Walnut Ave., E. North Ave. and Oak Ave.) and Central Business District Block Three (bounded by E. Scranton Ave., Oak Ave., E. North Ave. and Evanston Ave.).

Any person desiring to be heard or desiring to present any evidence or testimony relating to said matter should appear at the time and place above specified. Information will be available for inspection beginning on the Friday before the aforementioned meeting date at the front counter of the Village Hall, 40 East Center Avenue, Lake Bluff, Illinois and online.

#### [May 18, 2016 PCZBA Meeting Packet](#)

- On May 3, 2016 the ABR discussed the Downtown Design Guidelines and recommended the following changes: i) third floors should be less visible to pedestrians from ground level, and ii) apply a daylight plane restriction to the third floor to further regulate building height. At its next meeting, scheduled for June 7, 2016 (7:00 p.m.), the ABR will review the photographs currently used in the Downtown Design Guidelines and consider a recommendation regarding which photographs are appropriate and characteristic of the types of development within the Village.

#### [May 3, 2016 ABR Meeting Packet](#)

- On February 9, 2016 the PCZBA and ABR were scheduled to further discuss the Downtown Design Guidelines and Planning Principles; however, due to the late hour, the discussion was continued to an upcoming joint workshop meeting.

- On January 20, 2016 the PCZBA and the ABR met for a workshop meeting and discussed the design guidelines for Blocks Two and Three presented by Teska Associates. The members drafted revisions to the 10 planning principles contained within the Downtown Design Guidelines and received comments from the public. The PCZBA /ABR anticipate scheduling an additional workshop meeting to finish the discussion of the Downtown Design Guidelines and forward a recommendation to the Village Board.

Click [here](#) to view the revised 10 planning principles.

- On December 16, 2015 the PCZBA and the ABR held a joint workshop and received a report and presentation of the findings from Jodi Mariano of Teska. Following a discussion of the results and neighborhood feedback, further consideration and discussion of the report is scheduled for January 20, 2016 (7:00 p.m.) in the Village Hall Board Room.

[February 9, 2016 Joint PCZBA and ABR Meeting Packet](#)

[January 20, 2016 Joint PCZBA and ABR Meeting Packet](#)

[December 16, 2015 Joint PCZBA and ABR Meeting Packet](#)

For additional information, please contact Brandon Stanick, Asst. to the Village Administrator, at 847-283-6889.

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### [Holiday Reminders](#)

In observance of Memorial Day, refuse, recycling and yard waste collections for Monday, May 30th will be picked up one day later on Tuesday, May 31st. Tuesday's collections will be picked up on Wednesday, June 1st. For those households receiving a la carte collection services the second collection day (Thursday or Friday) will remain unchanged. Also, non-emergency Village Offices will be closed on Monday, May 30th. The Public Works Recycling Facility will also be closed on May 30th. For questions over the holiday weekend, residents may contact the Police Department's non-emergency number at 847-234-8760.

The Memorial Day service (coordinated by the local American Legion Post 510) will be held at 9:00 a.m. on May 30<sup>th</sup> on the Village Green. Immediately following the ceremony refreshments will be served in the Public Safety Building Community Room (45 E. Center Avenue).

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## Village Now Recruiting for Building Engineering Technician

The Village of Lake Bluff, IL (pop: 5,722), a Chicago suburban community where its small size, unpretentious charm, and easygoing spirit sets it apart from the rest of the North Shore, seeks a highly qualified individual to serve as its Building and Engineering Technician. The Building and Engineering Technician (non-exempt position) is a part-time seasonal position (from June through November). Reporting directly to the Building Codes Supervisor, this position is responsible for reviewing plans and permit applications, performing field inspections, investigating building code, zoning code, property maintenance violations among others, enforcing violations and regularly communicating with property owners, contractors, Village staff and the general public regarding code and other legal requirements.

The selected candidate will have excellent interpersonal communication skills and a knowledge of building and zoning principles, practices and methods as applicable to a municipal setting and will be competent in the technical knowledge required to administer and enforce municipal code regulations and resolve problems. Also important to this position is a strong customer service orientation balanced with a proactive philosophy of enforcement.

**Requirements:** Minimum high school diploma or equivalent supplemented by the completion of construction-related course work or an apprenticeship program or five (5) years of practical experience in construction or building and code enforcement. In addition, previous municipal inspection experience, or equivalent is preferred. Possession of an International Code Council certification as a residential building inspector is a plus. Experience with MSI or HTE building permit software is a plus. Valid driver's license and safe driving record is required.

**Salary:** Starting salary range: \$17.50 to \$30.00 per hour DOQ; no benefits.

**Applications:** Interested candidates are encouraged to immediately submit a Village of Lake Bluff Employment Application (available at <http://www.lakebluff.org>), cover letter, resume and 5 work-related references to the attention of Carol Weatherall, Administrative Secretary, 40 E. Center Avenue, Lake Bluff, IL 60044, by 4:00 p.m. on May 20, 2016. Full job description available at <http://www.lakebluff.org>.

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[Uptown: All Around Lake Bluff Walking Tour May 22, 2016](#)

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In the event that Meeting Agenda links do not properly function, subscribers may find agendas posted on the Home Page at [www.lakebluff.org](http://www.lakebluff.org). All Board and Commission [Meeting Minutes](#) are generally approved at the next regular meeting and posted on the website the following day.

To ensure email from the Village of Lake Bluff is delivered to your inbox (not bulk or junk folders) please add [vlb@lakebluff.org](mailto:vlb@lakebluff.org) to your address book. Please DO NOT REPLY to this email. If you no longer wish to receive emails from the Village of Lake Bluff please [UNSUBSCRIBE](#).

40 E. Center Avenue, Lake Bluff, IL 60044 • Phone: (847) 234-0774 • Fax: (847) 234-7254

Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday  
Email: [vlb@lakebluff.org](mailto:vlb@lakebluff.org) • Web: [www.lakebluff.org](http://www.lakebluff.org)