

## **Village of Lake Bluff, Illinois**

### **Friday Morning Table Application**

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#### **General Information**

The Village's Farmers Market occurs every Friday morning, 7 a.m. to noon, from the first Friday in June to mid-October. The Village holds space at the Lake Bluff Farmers Market **exclusively** for approved market vendors. However, space is available across the street from the Market grounds for individuals, citizen groups, non-profits, and others who wish to meet Market patrons and others on Friday mornings.

This form is a shortened version of the Village's special event application that can be used by these groups to obtain an approval letter. Commercial sales will not be authorized on public property, and commercial and non-profit solicitation requires a Village [solicitor's license](#). You must apply at least one week in advance of your first table date. You may submit one application for a list of dates.

Complete and sign the following form and submit it, with attachments:

- Via U.S. mail or delivery to Lake Bluff Village Hall, 40 E. Center Ave. Lake Bluff, IL 60044
- By e-mailing a complete, signed, and legible copy to [vlb@lakebluff.org](mailto:vlb@lakebluff.org).

Please know that the following conditions will apply to your event:

- No charge applies for this permit.
- You may locate a table, several chairs, and any related signage at the southeast corner of East Scranton and East Center avenues in front of Inovasi restaurant.
- You must maintain at least five feet of clear space for pedestrians using the public sidewalk.
- Permits are not exclusive. The space is available on a "first come, first serve" basis.
- You must not solicit within either the Lake Bluff Farmers Market or any outdoor dining areas.
- If you are distributing flyers or pamphlets, you must provide a trash receptacle in a conspicuous location nearby.



**Village of Lake Bluff, Illinois  
Friday Morning Application**

**Internal Use Only**  
Received: \_\_\_\_\_  
Due: \_\_\_\_\_

Table Sponsor/Name: \_\_\_\_\_

Purpose / Description: \_\_\_\_\_  
\_\_\_\_\_

Event Date(s): \_\_\_\_\_

How many people will be facilitating your event? \_\_\_\_\_

Setup Start Time: \_\_\_\_\_ Event Start: \_\_\_\_\_ Event End: \_\_\_\_\_ Tear Down End: \_\_\_\_\_

	<b>Applicant</b>	<b>Event Manager / Primary Contact</b>
Name:	_____	_____
Address:	_____ _____	_____ _____
Phone:	_____	_____
E-mail:	_____	_____

**Conditions of Permit, Waiver of Liability, and Hold Harmless Agreement**

By signing this Application, the Applicant hereby acknowledges and agrees as follows:

**1. Conditions**

The Applicant shall comply at all times with all requirements of federal, State, and local laws, regulations, and ordinances ("Requirements of Law") while hosting the special event, and that any violation of a Requirement of Law may result in immediate and automatic revocation of a special event permit. It is further understood that the special event permit shall be void if the Applicant does not comply with all requirements specified by the Office of the Village.

**2. Release From Liability**

The Applicant agrees to waive and relinquish any and all claims it has, or may have at any time against the Village and its officials, employees, agents and volunteers, including claims related to death, injury, damage, or loss which the Applicant has or may have in connection with, or related to the special event or the issuance of any permit pursuant to this Application.

**3. Indemnity & Defense**

The Applicant further agrees to indemnify, hold harmless, and, at the Village's option, defend the Village of Lake Bluff, its officers, agents, and employees from any and all claims from injuries, including death, damages and costs, including, without limitation, attorneys' fees, arising out of, connected with, or in any way associated with the special event or the issuance of a permit pursuant to this Application.

**Affidavit**

I hereby affirm that all of the statements on this application and those in the attachments submitted herewith are true and complete under penalty of law.

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_