



Village of Lake Bluff, Illinois
One Day Liquor License Application

The Village has three types of one-day liquor licenses (described below) that may be issued in connection with a special or private event. Licenses are granted at the discretion of the Liquor Commissioner, subject to verification of insurance and a background check conducted by the Village.

Licenseses must provide proof of insurance with the following limits and requirements, which proof of insurance should be attached to this application:

- Comprehensive general liability insurance with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- Dram shop liability with the minimum amounts required by State law for liability associated with the sale of liquor.
- Name as an additional insured on a primary and non-contributory basis:
“The Village of Lake Bluff and its officials, employees, agents and volunteers.”
- ISO Endorsements CG 2026 and CG 2001 or equivalent. **Endorsements must be provided. Comments on the face of a Certificate of Insurance are not accepted.**

Requested License Type (check only one):

<p>Class W (Caterer's) \$50 per event</p> <p style="text-align: center;"><input type="checkbox"/></p> <p>Sale of alcoholic liquor <u>by a caterer</u> at a private event at premises not licensed for sales.</p>	<p>Class L (Picnic) \$30 per event</p> <p style="text-align: center;"><input type="checkbox"/></p> <p>Sale of alcoholic liquor <u>by nonprofit organizations</u> at picnics, outings, festivals, or similar special events.</p>	<p>Class AA (Civic Event) \$250 per event <i>(waived for current licensees)</i></p> <p style="text-align: center;"><input type="checkbox"/></p> <p>Sale of alcoholic liquor <u>at civic special events</u> designated by the Village.</p>
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Event Information

Organization Name: _____

Organization Address: _____

Event Name and Location: _____

Purpose of Event: _____

Expected Attendance: _____

Event Date: _____ Start Time: _____ End Time: _____

Nature of Premises (*Check all that apply*): ___ Indoor ___ Outdoor ___ Public ___ Private

Responsible Person Information (Must be present on premises at all times during event.)

Contact Name & Title: _____

Contact's Home Address: _____

Phone: _____ Email: _____

Date of Birth: _____ Social Security Number: _____

Conditions of License, Waiver of Liability, and Hold Harmless Agreement

By signing this Application, the Applicant hereby acknowledges and agrees as follows:

1. Conditions of License; Consent to Background Investigation

The Applicant hereby authorizes the Village to obtain any and all records or other information necessary to complete a background investigation of the Applicant and its owners, officers, and managers. The Applicant agrees to bar any person under twenty-one (21) years of age from selling or receiving alcoholic liquor at the licensed event. The Applicant further agrees to that it, its owners, officers, and managers will comply at all times with all requirements of federal, State, and local laws, regulations, and ordinances ("Requirements of Law"), and that any violation of a Requirement of Law may result in immediate and automatic revocation of the license. If the Applicant is granted a liquor license, the Applicant recognizes and agrees that the Village may revoke this license at any time at the absolute discretion of the President and the Board of Trustees of the Village of Lake Bluff. The Applicant further acknowledges the special privilege of obtaining this type of license, and consents to all requirements, including the possibility of immediate forfeiture without cause.

2. Release From Liability

The Applicant agrees to waive and relinquish any and all claims it has, or may have at any time against the Village and its officials, employees, agents and volunteers, including claims related to death, injury, damage, or loss which the Applicant has or may have in connection with, or related to the licensed event or the issuance of any license pursuant to this Application.

3. Indemnity & Defense

The Applicant further agrees to indemnify, hold harmless, and defend the Village of Lake Bluff, its officers, agents, and employees from any and all claims from injuries, including death, damages and costs, including, without limitation, attorneys' fees, arising out of, connected with, or in any way associated with the licensed event or the issuance of a license pursuant to this Application.

4. Insurance

Unless waived in writing by the Village Administrator, the Applicant shall provide and maintain at all times the license is in effect and for a period of no less than six months after, at its sole cost and expense, comprehensive general liability insurance with minimums of \$1,000,000 per occurrence for bodily injury; \$1,000,000 per occurrence for property damage; and \$2,000,000 aggregate. The Applicant shall provide liquor liability ("dram shop") coverage in the amount required by State law. The Applicant shall cause the Village to be named as an additional insured on the insurance policies described in this Paragraph on a primary and non-contributory basis. Such policies shall be in form, and from companies, acceptable to the Village.

Applicant: _____ **Date:** _____

Printed Name: _____

Other Resources for One Day Liquor Licensees

- **Special Event Permit**
A special event permit is also required for events occurring on Village property.
- **Liquor Service - State of Illinois Not-For-Profit Liquor License**
Under some circumstances, a not-for-profit group may be able to vend liquor even though they do not hold a regular State of Illinois liquor license. Both a Village and State license are required.