

**VILLAGE OF LAKE BLUFF
COMMITTEE-OF-THE-WHOLE
REGULAR MEETING
JANUARY 27, 2020**

APPROVED MINUTES OF MEETING

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (“COW”) in the Village Hall Board Room (40 East Center Avenue) on Monday, January 27, 2020. Village President O’Hara called the meeting to order at 6:15 p.m.

The following were present:

Village President:	Kathleen O’Hara
Trustees:	Barbara Ankenman Regis Charlot Mark Dewart Joy Markee Aaron Towle William Meyer (arrived after start of meeting) Megan Michael, Village Clerk
Also Present:	Drew Irvin, Village Administrator Peter Friedman, Village Attorney Michael Croak, Building Codes Supervisor Glen Cole, Assistant to the Village Administrator

Non-Agenda Items and Visitors

President O’Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the COW on any matter not listed on the agenda.

There were no requests to address the COW.

Consideration of the Minutes from the November 25, 2019 Committee-of-the-Whole Meetings

Trustee Ankenman moved to approve the November 25, 2019 COW minutes. Trustee Markee seconded the motion. The motion passed on a unanimous voice vote.

Discussion Regarding the Short-Term Rental Pilot Program

Village Administrator Irvin stated that the Village Board’s two-year pilot program of short-term rental regulations was due to lapse on April 24, 2020, and that he recommends the Board begin its evaluation of these regulations now to allow adequate time for any requests for information or referral to advisory bodies.

Each Trustee expressed their opinion regarding short-term rentals and the pilot program. In response to a question, Village Administrator Irvin replied that there was some risk that the General Assembly would preempt the Village’s ability to regulate short-term rentals, and that pre-existing regulations could be grandfathered in under such a pre-emption. In response to another question, he explained the short-term rental monitoring software used by the Village and the discussion regarding this enforcement mechanism that occurred in 2017-2018. He said that, even if the regulations were repealed, Staff would

request to continue their subscription in order to enforce a prohibition on short-term rentals. Building Codes Supervisor Croak provided more information about how the software was useful for enforcement.

At the conclusion of the COW's discussion, Village President O'Hara stated that there was a consensus to continue the pilot program for an additional year and to gather additional information. She said that, after that year, the Board could again review the data and evaluate its next steps. Village Attorney Friedman stated that an Ordinance would be required to amend the sunset date of the pilot program, which could be prepared and presented at an upcoming meeting of the Village Board after a hearing and recommendation by the Plan Commission and Zoning Board of Appeals as the extension would be an amendment to the text of the Zoning Regulations.

President O'Hara asked if any member of the public wished to address the COW regarding the workshop topic. There were no requests to address the COW.

Adjournment

A motion to adjourn was made by Trustee Dewart, seconded by Trustee Towle, and passed on a unanimous voice vote. The meeting adjourned at 6:32 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator