

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
VIRTUAL MEETING
JULY 13, 2020**

APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O’Hara called the meeting to order at 7:00 p.m. and Village Clerk Megan Michael called the roll.

The following were present:

Village President: Kathleen O’Hara

Trustees: Regis Charlot
Mark Dewart
Joy Markee
William Meyer
Aaron Towle

Absent: Barbara Ankenman

Also Present: Megan Michael, Village Clerk
Benjamin Schuster, Village Attorney
Drew Irvin, Village Administrator
Bettina O’Connell, Finance Director
Mike Croak, Building Codes Supervisor
Mike Hosking, Police Chief
Glen Cole, Assistant to the Village Administrator (ATVA)

President O’Hara read the following announcement: this is a determination by the Village President regarding in person meetings of the Village Board for the Village of Lake Bluff. Pursuant to recently adopted amendments to the Illinois Open Meetings Act included in Public Act 101-0640, public bodies may in certain circumstances hold entirely virtual public meeting without a forum physically present at any one location. On March 18, 2020 the Village President issued a declaration of emergency pursuant to the authority granted by the Village Code, Illinois Municipal Code, and the Illinois Emergency Management Agency Act, to address the health proposed by the COVID19 pandemic. On May 29, 2020 Governor Pritzker issued a disaster Proclamation that declared in-person attendance at public meetings of more than 10 people, at a regular public meeting location, to be infeasible in accordance with the Illinois Open Meetings Act as a Public Act 01-0640. In accordance with the Governor’s disaster proclamation and the Village President’s declaration of emergency, I, Kathleen O’Hara, hereby determined that given the ongoing emergency associated with the COVID19 pandemic, in-person meetings of the Villages Village Board, and other commissions of the Village are not practical or prudent at this time until further notice.

2. PLEDGE OF ALLEGIANCE

President O’Hara led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES OF THE JUNE 22, 2020 VILLAGE BOARD MEETING

Trustee Markee moved to approve the June 22, 2020 Board of Trustees Regular Meeting Minutes as presented. Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Charlot, Dewart, Markee, Meyer and Towle
Nays: (0)
Absent: (1) Ankenman

4. ITEM #4 – NON-AGENDA ITEMS AND VISITORS

President O’Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

Following a request from President O’Hara, Village Administrator Drew Irvin said there are no queued requests.

5. ITEM #5 – VILLAGE BOARD SETS THE ORDER OF THE MEETING

There were no requests to change the order of the meeting.

6. ITEM #6A – WARRANT REPORT FOR JULY 1-15, 2020 AND JUNE 2020 PAYROLL EXPENDITURES

President O’Hara reported expenditure of Village funds for payment of invoices in the amount of \$294,601.19 for July 1-15, 2020 and expenditure of Village funds for payment of payroll in the amount of \$319,764.42 for June 2020 for a total amount of \$614,365.61.

As there were no comments, Trustee Dewart moved to approve the Warrant Report. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Markee, Meyer, Towle and Charlot
Nays: (0)
Absent: (1) Ankenman

7. ITEM #7 – VILLAGE ADMINISTRATOR’S REPORT

Village Administrator Irvin thanked the 4th of July Committee for coordinating the “pop-up” parade which was well received by the community. Also, he announced that Assistant Finance Director Marlene Scheibl has accepted the Finance Director position with the Village of Villa Park. He said she has been a great asset, contributed greatly to the Finance Team, and wished her well.

8. ITEM #8 – VILLAGE ATTORNEY’S REPORT

Village Attorney Ben Schuster had no report.

9. ITEM #9A – VILLAGE PRESIDENT’S REPORT: MOTION TO EXTEND THE VILLAGE PRESIDENT’S DECLARATION OF CIVIL EMERGENCY

President O’Hara reported on March 18, 2020 President O’Hara issued a Declaration of Emergency for the Village of Lake Bluff (Declaration) related to the COVID-19 emergency. The Declaration, among other things, provided that: (1) physical fitness facilities and membership sports and recreational clubs must close; (ii) the Village may enter into contracts for the emergency purchase of goods and services; (3) the Village Administrator may implement emergency staffing protocols pursuant to the Village’s respective collective bargaining agreements; and (4) directed Village officials and employees to cooperate with other government agencies. Subsequently, the Village President issued an April 23 supplemental order requiring the use of face coverings in the Village; a similar requirement was imposed statewide on May 1 by order of the Governor. She further reported the Village President has the authority to issue the Declaration and any supplemental orders pursuant to the enabling provision set forth in the Lake Bluff Municipal Code.

President O’Hara reported in accordance with Illinois statutes, the Village President's Declaration lasted only for a period of seven days, unless it was extended by action of the Village Board. At its March 18, April 13, April 27, May 11, May 27, June 8, and June 22, 2020 meetings, the Village Board extended the Declaration until the next subsequent Village Board meeting. Because the Village Board will meet next on Monday, the Declaration will expire at the end of that Board meeting unless the Board extends the duration of the Declaration. She further reported I hereby move to extend the Village President’s March 18, 2020 Declaration of Emergency until the end of the next regular, special, or emergency meeting of the Village Board.

Trustee Dewart made a motion to extend the Declaration until the adjournment of the next regular or emergency Village Board meeting. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Markee, Meyer, Towle, Charlot and Dewart
Nays: (0)
Absent: (1) Ankenman

President O’Hara recognized Finance Director Scheibl for her dedication to the community and 12 years of service to the Village. She said the new position is a wonderful opportunity and wished her the best.

President O’Hara continued by stating the Lake Bluff 125 Committee and History Museum “Dogs Unleashed” public arts display is receiving a lot of buzz around town and thanked everyone for their hard work on the project.

10. ITEM #10 – ACCEPTANCE OF THE CORRESPONDENCE

President O’Hara introduced the correspondence from the Informational Reports on June 19, 26 and July 2, 2020.

Trustee Towle made a motion to accept the correspondence as submitted. Trustee Markee seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Towle, Charlot, Dewart and Markee
Nays: (0)
Absent: (1) Ankenman

11. ITEM #11 – A RESOLUTION APPROVING AN ILLINOIS ELEVATOR SAFETY PROGRAM AGREEMENT AND AUTHORIZING CERTAIN ELEVATOR SAFETY STANDARDS

President O’Hara reported the Village of Lake Bluff operates an Elevator Safety Program wherein the Village assumes the responsibility for elevator plan review and inspection from the Office of the State Fire Marshall and, in turn, the Village contracts with Elevator Inspection Services to have those plan reviews and inspections performed. She further reported in order to continue to operate a municipal Elevator Inspection Program, the Village must enter into an Illinois Elevator Safety Program Agreement with the Office of the State Fire Marshall every four years. Our most recent agreement was approved on July 11, 2016. Attached is the latest agreement from the Office of the State Fire Marshall.

As there were no comment from the Board, Trustee Towle made a motion to accept the correspondence as submitted. Trustee Markee seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Towle, Charlot, Dewart, Markee and Meyer
Nays: (0)
Absent: (1) Ankenman

12. ITEM #12 – A RESOLUTION APPROVING THE TRANSFER OF \$33,100.00 FROM THE WATER FUND TO THE GENERAL FUND (Repayment)

President O’Hara reported the FY2019 Village budget included a \$400,000 contribution to the Water Fund as the first transfer in a series of incremental annual payments to fund the meter replacement program, with the intent of repayment to the General Fund. Subsequently, at the March 11, 2019 Village Finance Committee Meeting, borrowing was discussed as a way to fund capital projects for the water system including water meter replacement, water main replacement and valve repairs. The Committee agreed financing the project through the issuance of bonds would allow the Village to extend the cost of the project while allocating the contributions to more users over the useful life of the new infrastructure. She further reported as a result of the alternate funding approach and the recently projected revenue deficits evaluated by the Finance Committee at the June 18, 2020 meeting it was the consensus of the Committee to repay a portion of the General Fund contributions made to the Water Fund for two storm water studies which were authorized by the Village Board on June 22, 2020:

1. Village Wide Storm Sewer Fee Study (\$10,000).
2. East Terrace Subdivision engineering study of the overland flow route (\$23,100).

President O’Hara reported the Village’s auditor recommends the Village Board memorialize this repayment via resolution.

As there were no comments from the Board, Trustee Markee moved to adopt the resolution. Trustee Towle seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Charlot, Dewart, Markee, Meyer and Towle
Nays: (0)
Absent: (1) Ankenman

13. ITEM #13 – A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE VILLAGE’S 2020 WATER VALVE AND HYDRANT REPLACEMENT PROJECT

President O’Hara reported on April 13, 2020 the Village Board approved a resolution authorizing the execution of a construction contract with Canyon Contracting of Spring Grove, Illinois (Contractor) for the 2020 Water Valve and Hydrant Replacement Project in the amount of \$135,500. She further reported at the time of award it was anticipated that costs could rise as the water mains, valves, and hydrants that were to be worked on are between 80 and 100 years old. During the project it was necessary to increase the scope of work due to several valves that were found to be inoperable. The contract called for the replacement of 5 hydrants and 6 valves. The contractor ended up replacing 6 hydrants and 9 valves.

President O’Hara reported this additional work raised the final value of the contract \$47,290 more than the originally approved amount. In accordance with the Village Purchasing Policy, a change order of this amount requires the approval of the Village Board. The change order increases the water portion of the contract to \$162,790. The Village’s FY2020 budget included \$150,000 for the Valve and Hydrant Replacements. The water fund has adequate capacity for the \$12,790 overage due to the Water Meter Replacement Project costs being less than anticipated. She further reported the Village Engineer recommends that the Village Board approve the change order to the construction contract with the Contractor for the increase in scope during the 2020 Water Valve and Hydrant Project.

Trustee Markee said, in response to her previous question, Staff advised her that there will be no more change orders for this project.

As there were no questions from the Board, Trustee Meyer moved to adopt the resolution. Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Markee, Meyer, Towle and Charlot
Nays: (0)
Absent: (1) Ankenman

14. ITEM #14 – A RESOLUTION APPROVING A SITE PLAN TO REPLACE WINDOWS AND INSTALL AN AIR CONDITIONER AND A FENCE AT 105 EAST NORTH AVENUE

President O’Hara reported 105 E North Avenue is a single family home in the R-5 zoning district. Currently, the zoning ordinance requires site plan review for all properties in the R-5 zoning district; however, last year the ABR reviewed and recommended in favor of draft changes to the site plan review requirements that would exempt single family homes from site plan review. These proposed changes will soon be considered by the PCZBA, along with other proposed zoning ordinance changes, and then brought to the Village Board. She further reported the property owner, Brick House Farms X LLC, and their management company, RTO Property LLC, are proposing to replace the windows, install an air conditioner, and install a 4’ wood fence around the air conditioner. The proposed location of the air conditioner has been revised to be on the east end of the south side, around the corner from where it was shown on the plan submitted.

President O'Hara reported the proposed changes were reviewed by the Architectural Board of Review (ABR) at their meeting on July 7. The ABR discussed how the current windows have horizontal mullions in keeping with the International Style of the 1935 home and the proposed replacement windows do not. ABR members noted that custom mullions are available, but the property owner said that would double the cost and it would not be affordable to install new energy efficient windows if the mullions were required. She further reported after a discussion, the ABR voted 5-0 to recommend that the Village Board approve the site plan to allow the petitioner to make the changes as requested, while noting in their motion that horizontal mullions are preferred.

Building Codes Supervisor Mike Croak mentioned that the Applicant prefers to place the air conditioning unit on the east side of the house as originally requested. He said the ABR had no concerns with either location because both complies with the Village Code.

In response to a comment from Trustee Charlot, Village Administrator Irvin said Staff will provide him with the revision that was sent via email this evening.

President O'Hara said this is an unusual house located within the corporate boundary of Lake Bluff then she shared history on the home. She said the design of the home has not changed since it was built, and she is personally disappointed that the mullion style windows will not be replaced. Although, she understands the cost associated with the windows this is a nationally architecturally interesting house located within the community.

Village Administrator Irvin introduced the queued caller, William Powers of RTO Property, to answer any questions from the Board. There were no questions from the Board.

Trustee Markee moved to adopt the resolution. Trustee Towle seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Markee, Meyer, Towle, Charlot and Dewart
Nays: (0)
Absent: (1) Ankenman

15. ITEM #15 – A RESOLUTION APPROVING A SITE PLAN TO EXTEND A WALL AT THE LAKE BLUFF MIDDLE SCHOOL AT 31 EAST SHERIDAN PLACE

President O'Hara reported the Lake Bluff Middle School is proposing to extend the wall of the HVAC equipment enclosure on the east side of the building to eliminate a gap between the enclosure and the building. The wall extension would be 10.5' high to match the height of the existing wall but would be made of wood. She further reported the proposed wall extension was reviewed by the ABR at their meeting on July 7. The ABR discussed other possible alternatives, including raising the wall inside the alcove or installing a metal fence that would allow light through to the windows, before voting 5-1 to recommend that the Village Board approve the site plan as presented.

Trustee Markee said she viewed the ABR meeting video and wished that the School District would have done more research, including getting more than one quote, before going through the Village review process. She said the proposed fence is not aesthetically pleasing, really expensive, and she asked if they had considered other creative ways such as landscaping or installing a camera to manage that area.

Village Administrator Irvin introduced the queued caller to response to questions from the Board.

Jay Kahn, Director of Finance and Operations for School District #65, said the goal is to keep people from climbing into the enclosure. He commented on how the mullion window can be used to scale the wall and expressed his concern about kids walking on the beams of the enclosure and vandalizing the expensive piece of equipment. He said we installed a camera in the area and was successfully able to scare a few kids away but that was after they had gotten into the enclosure. He said the cost is expensive because it is a prevailing wage job and there is a significant amount of hardware needed for the gate. Mr. Kahn said he has contacted several different contractors but he was not able to get a lot of people to come look at the small scale prevailing wage job. This is a difficult time to find people to do work and this is something that needs to be done. He said the cost does seem like a lot for a small fence but this needs to be done and they do not have the resources to consider a lot of different solutions. Mr. Kahn said he does not know if landscaping will keep kids out of the area and he will contact their architect to see if there are other alternatives.

President O'Hara said when the first wall/enclosure was done there was a promise at that time that there would be landscaping done to soften that entire area and make it more aesthetically pleasing. Mr. Kahn said the landscaping was done, there is a significant amount of landscaping along the front, which is visible from the road and park. This is a very small area that is not really visible, and it is only there because they could not make the wall go all the way to the end, and this allows a gap for people to get into the area.

In response to a question from Trustee Towle, Mr. Kahn said the enclosure is accessed by a door and the gate is more for access to maintain the space because once it is sealed there is no way to access the area.

In response to a question from Trustee Markee, Mr. Kahn said the door is located on the other side of the building and faces east.

As there were no further questions from the Board, Trustee Meyer moved to adopt the resolution. Trustee Markee seconded the motion. The motion passed on the following roll call vote:

Ayes:	(4)	Meyer, Towle, Charlot, and Dewart
Nays:	(1)	Markee
Absent:	(1)	Ankenman

16. ITEM #16 – A RESOLUTION AUTHORIZING THE PURCHASE OF TWO FORD POLICE VEHICLES AND THE DECLARATION OF THREE VEHICLES FROM THE VILLAGE FLEET AS SURPLUS

President O'Hara reported the Village's FY2020-21 budget provides funding for the replacement of three police vehicles pursuant to the vehicle and equipment replacement schedule. However, the police department has further evaluated the current fleet, in conjunction with the public works department, and has determined that two vehicles will be requested for purchase this budget year. Currently, the State of Illinois awarded the bid to Morrow Brothers Ford of Greenfield, Illinois for the Ford Interceptor Utility (Explorer) police package vehicles. One vehicle will be for marked patrol operations at a base price of \$36,385.00. The second vehicle will be for administration use with a base price of \$36,985.00. The cost difference on the base price is due to the patrol vehicle assembled with less initial interior items to accept the required upgrades to prepare it for patrol functions. Additional estimated costs associated with the up

fitting and marking of the patrol unit are attached to this document. She further reported the vehicles will replace the 2012 Chevrolet Impala (unmarked squad car). The second vehicle, a 2016 Ford Taurus, will be moved from police operations and utilized by the engineering department. Two additional vehicles, a 2007 Chevrolet Impala and a 2004 Chevrolet Silverado, from the public works fleet will be traded to the dealership in conjunction with this purchase.

Following a request from Village Administrator Irvin, Police Chief Mike Hosking said in regard to police vehicles it is more engine hours than actual miles on the vehicles because their constantly being used. He said in this particular case he thinks the 2012 Impala is dangerous to drive because it was involved in a bad accident and should have not been rebuilt. He said he thinks it is time to replace the vehicles, the unmarked squad car has approximately 70,000 miles and the mileage will continue to incur before it is given to the Engineering Department because the dealer said it would take approximately 22 weeks to receive the new vehicles.

President O'Hara said this has come up in the past with the same answer that police vehicles are constantly idling/running, and the recommendation has been to replace the vehicles for safety and efficiency reasons.

As there were no questions from the Board, Trustee Meyer moved to adopt the resolution. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Towle, Charlot, Dewart, Markee and Meyer
Nays: (0)
Absent: (1) Ankenman

17. ITEM #17 – SECOND READING OF AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE’S MINIMUM SIDE YARD SETBACK, FLOOR AREA RATIO, AND DAYLIGHT PLANE REGULATIONS (709 Sheridan Road)

President O'Hara reported at its virtual meeting in June, the PCZBA held a public hearing to consider granting the following variations concerning 709 Sheridan Road to allow the construction of a 590 square foot residential addition on the second story of the existing mixed-use building on the property:

- (i) A 6,158-foot floor area ratio variation (168%);
- (ii) A 4.9-foot individual side yard setback variation (98%);
- (iii) A 12.4-foot combined side yard setback variation (99%); and,
- (iv) A 12.83-foot daylight plane height variation (107%).

President O'Hara reported at the conclusion of the public hearing, the PCZBA voted 6-1 to recommend approval of the variations with the conditions that:

- a. The applicant reduce the height of the ceilings to the minimum permissible under the building code. Staff recommends this condition be set at 7' and that the applicant proportionately reduce the height of the ceiling.
- b. The applicant not construct windows in the new north (side) or east (rear) facing walls to protect the privacy of the adjacent back yard.

In addition, President O'Hara reported the dissenting member believed that allowing the addition to continue would be contrary to the purposes for which the applicable regulations were adopted, even given

the building's existing non-conforming status. The Village Board approved first reading of the ordinance at its June 22, 2020 meeting. The Applicant has submitted revised plans, attached to the Ordinance, that reduce the ceiling and roof height as recommended by the PCZBA and as requested by the Board on June 22.

Trustee Charlot expressed his concern regarding this request for zoning relief because the addition's encroachment into the daylight plane.

As there were no question from the Board, Trustee Markee moved to approve the ordinance. Trustee Towle seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Dewart, Markee, Meyer and Towle
Nays: (1) Charlot
Absent: (1) Ankenman

18. ITEM #18 – SECOND READING OF AN ORDINANCE AMENDING TITLE 3 OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE AND THE COMPREHENSIVE FEE SCHEDULE CONCERNING LIQUOR LICENSES

President O'Hara reported this is the second of two Board items related to a pending zoning relief application filed by Inovasi Restaurants, LLC. The attached Ordinance, recommended by the Liquor Commissioner, proposes the following changes to the Village's liquor regulations:

- Creating a new Class AC liquor license, which provides the same privileges as Class V (Restaurant) and X (Off-Premises Sale by Restaurants) licenses for the same fee as well as the ability for a licensee to operate a retail service area and a second bar service area.
- Creating one Class AC license, and eliminating one Class V and Class X license.
- Permanently allowing Class X (Off-Premises Sale by Restaurants) and Class Y (Brewpub) licensees to deliver beer and wine with or without the sale of a meal, as is currently allowed under the Liquor Commissioner's emergency orders. Specifically, only beer and wine may be delivered in the original package by the restaurant's employees. The maximum delivery permitted would be either: two wine bottles; twelve standard cans; two standard growlers; or some proportionate combination thereof.
- Other minor changes. Notably, as part of consolidating the various outdoor service area requirements in the liquor regulations, staff recommends eliminating provisions that prohibit music and animals in outdoor service areas.

President O'Hara reported the Village Board approved first reading of the ordinance at its June 22, 2020 meeting. Inovasi has subsequently requested that the Village eliminate its annual catering (Class W) liquor license. The attached Ordinance has been amended to eliminate this license and reflect this change.

In response to a question from Trustee Markee, Village Attorney Ben Schuster said there are enforcement provisions in the ordinance which requires the alcohol to be delivered by an employee of the establishment, not a delivery service, so there is more accountability and the establishments liquor license can be revoke if IDs are not properly checked.

Village Administrator Irvin introduced the queued caller.

John des Rosier, proprietor of Inovasi and Other Door, said his establishment take the same approach to delivery as they do to when customers are inside the restaurant. The same people that check IDs inside the restaurant are also making the deliveries. If the delivery includes alcohol it will not be left at the door, they will ring the door bell and wait for someone that can accept the delivery to answer, sign the receipt, and take a picture of the ID. The ID presented must be the person that placed and paid for the order because there has been incidents where adults have placed the order and send their children to pick up the order, or adults placing an order and not being at home when it was delivered, but they do not give or leave the order if an adult is not present.

Trustee Dewart moved to approve the ordinance. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Markee, Meyer, Towle and Charlot
Nays: (0)
Absent: (1) Ankenman

19. ITEM #19 – SECOND READING OF AN ORDINANCE AMENDING AND RESTATING SPECIAL USE PERMITS AND PARKING VARIATIONS FOR THE CENTER AVENUE PARTNERS DEVELOPMENT (28-38 East Center Avenue and 53-91 East Scranton Avenue) (Inovasi, The Otherdoor, Cache, BONK, and Prairie Espresso Restaurants)

President O’Hara reported this is the first of two Board items related to a pending zoning relief application filed by Inovasi Restaurants, LLC. As further described in the attached Staff memorandum, the attached Ordinance grants special use permits and parking relief necessary in order that:

- **BONK Relocation.** BONK, a fast casual restaurant concept, can relocate along with Lake Bluff Hub and Cycle to an adjacent tenant space.
- **Cache.** Cache, a drinking place accessory to Inovasi, can open in the basement of Inovasi.
- **Accessory Liquor Retail Area.** Part of the Inovasi dining space can be converted into a retail sales area, including for the retail sale of liquor.
- **Restatement of Prior Relief.** This property has been subject to numerous approvals and amendments since 2003. The Village Attorney has prepared the attached restatement that consolidates and clarifies these various zoning approvals.

President O’Hara reported the Village Board approved first reading of the ordinance at its June 22, 2020 meeting. The Ordinance returns for second reading with the following minor changes:

- **Parking.** At the request of the Owner, the Ordinance has been amended to allow a limited number of stalls (four) in the Parking Lot to be used by the Restaurants. In the past, these have been used by the Restaurant owners and operators.
- **Failure to Comply and Transferability.** Sections 6 and 7 Ordinance now reflect the Village’s current standard language regarding these items, rather than these provisions as used in 2003. Notably, as is true of the Village’s other special use permits and zoning relief, these approvals and conditions run with the land in the manner of a covenant (e.g. are transferable).
- **Use Information.** A reference table regarding the current uses of the property has been added to the cover page of Exhibit C.

Village Administrator Irvin introduced the queued caller.

Susie McMurray, proprietor of Flotstone said she does not remember seeing anything about changing parking in the back. Also, she recommends the bike/BONK facility put a door in front of the building instead of having to go through two doors into the elevator vestibule. The door there is on a spring, shuts hard, and she thinks it would be loud and difficult getting the bicycles in and out and this will affect the quietness of the spa. Ms. McMurray said she spoke with Mr. des Rosier and he graciously fixed a problematic wall, but she is concerned about the noise factor because she is surrounded by restaurants, also she does not understand the parking.

Following a request from President O’Hara, Village Administrator Irvin said this block, Block 4, was the first significant investment in the Central Business District and the Village granted significant parking variations to permit this development. He went on to say that, because there was concern about the parking needs of restaurant employees, the original special use permit was granted with the condition that parking in the rear would be private and no restaurant employees would be allowed to park in that lot. Village Administrator Irvin said that these parking limitations have been interrupted to allow for the management and ownership of the restaurant, not the frontline workers, to park in the private lot; the service staff and cooks are not permitted to utilize the parking stalls around the CBD, and must park at the train station parking lot. Therefore, while the ordinance is getting restated now, Staff spoke with Center Avenue Partners to ensure their intentions of how they have been and intended to use the private parking were accurately reflected in the new ordinance. The idea is, in regards to the private parking lot on the west side, the ownership of restaurants and key management staff will be granted private parking stalls in the rear through their leases and employees would be required to park at the train station lot.

In response to a comment from Ms. McMurray, Village Administrator Irvin said we are taking a snapshot of what is being done today and it is inclusive of the current tenants.

President O’Hara said employees of these establishments needs to be instructed to park in the train station parking lot in order to maintain the validity of these agreements because there have been problems in the past and she is hopefully this will be corrected.

As there were no further comments, Trustee Markee moved to approve the ordinance. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Markee, Meyer, Towle, Charlot and Dewart
Nays: (0)
Absent: (1) Ankenman

20. ITEM #20 – TRUSTEE’S REPORT

Trustee Markee said she, Trustee Dewart and Village Clerk Michael serve on the Lake Bluff Quasiquicentennial Committee and she would like to remind everyone about the commemorative brick fundraising event. The deadline to order a brick and have it engraved is August 15 and in October the walkway will be dedicated/placed adjacent to the Village Hall fountain. Please visit lakebluff125.com to place an online order or get information regarding LB125 apparel and other events.

21. ITEM #21 – EXECUTIVE SESSION

At 8:03 p.m. Trustee Towle moved to enter into Executive Session for the purpose of discussing Potential/Pending and Enforcement Litigation (5 ILCS 120/2(c)(11)) and Security Procedures (5 ILCS 120/2(c)(5)). Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Towle, Charlot, Dewart and Markee
Nays: (0)
Absent: (1) Ankenman

There being no further business to discuss, Trustee Meyer moved to adjourn out of executive session. Trustee Charlot seconded the motion and the motion passed on a unanimous voice vote at 9:28 p.m.

22. ITEM #22 – ADJOURNMENT

Trustee Markee moved to adjourn the regular meeting. Trustee Towle seconded the motion and the motion passed on a unanimous roll call vote at 9:29 p.m.

Ayes: (5) Meyer, Towle, Charlot, Dewart and Markee
Nays: (0)
Absent: (1) Ankenman

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Megan Michael
Village Clerk