

**VILLAGE OF LAKE BLUFF
SUSTAINABILITY AND COMMUNITY ENHANCEMENT AD HOC COMMITTEE
SPECIAL MEETING**

**July 1, 2019
7:00 P.M.
Village Hall Board Room
40 East Center Avenue**

APPROVED MEETING MINUTES

1. Call to Order

The Village of Lake Bluff Sustainability and Community Enhancement Ad Hoc Committee (SEC) met on July 1, 2019 in the Village Hall Board Room (40 E. Center Avenue) at 7:00 p.m. and the following members were present:

2. Roll Call

Present: Marina Puryear, Co-Chair
Brian Rener, Co-Chair (*arrived at 7:05 p.m.*)
Leslie Bishop
Anne Sorensen
Sophia Twichell
Emma Johnson
Nan Patterson

Also Present: Glen Cole, Assistant to the Village Administrator (AVA)

3. Consideration of the June 3, 2019 Regular Meeting Minutes

Member Bishop moved to approve the June 3, 2019 SEC Meeting Minutes. Member Patterson seconded the motion. The motion passed on a unanimous voice vote.

4. Non-Agenda Items and Visitors

Co-Chair Puryear stated that the SEC allocates 15 minutes for those individuals who would like the opportunity to address the SEC on any matter not listed on the agenda.

There were no requests to address the SEC.

5. Order of the Meeting

The Co-Chairs will entertain requests from anyone present on the order of business to be conducted during the Meeting.

There was no request to change the order of the meeting.

6. General Business

a. Puryear/McAfee Chicken Pilot Program Application

Co-Chair Puryear left the dais to approach the podium to answer any questions the committee may have regarding her Chicken Pilot Program Application. Co-Chair Puryear asked AVA Cole to give a brief background of the application.

AVA Cole stated our Chicken Pilot Program has had three people come through with an interest in our program and only one of those has turned into an established operation, which is located in the East Terrace. He stated that Co-Chair Puryear and the McAfee family have decided to take advantage of a commercial rent-a-chicken program.

Co-Chair Puryear stated that there will be four chickens. She stated that coop will be delivered to the McAfee yard. She stated that the coop and chickens will be delivered as soon as she receives approval from the Village. Co-Chair Puryear mentioned that their operation will be present until November. She stated that the chickens actually come from Michigan and they are delivered to her. She assumed the coop comes with the chickens but since the company is Chicago-based and the chickens comes from Michigan, she is unsure.

Member Twichell asked the applicant if the company just drops it off and picks it back up in November. Co-Chair Puryear stated yes. She also mentioned that if a chicken did not survive or what not, they will come dispose and replace the chicken.

Member Johnson asked if the applicant has the opportunity to make these chickens long-term residents. Co-Chair Puryear stated yes but that would require her to come in front of the SEC again for application approval of a long-term chicken operation.

Member Twichell asked if the coop will moved throughout the yard. Co-Chair Puryear stated she is unsure as the coop looks somewhat difficult to move periodically. She stated that she most likely will have the chickens in the coop for a large amount of the time. Co-Chair Puryear stated that the chickens will start their stay in the McAfee yard as they have a fence that you cannot see through so this will relieve the chickens of any stress/anxiety from animals or people looking into the yard at them.

Co-Chair Puryear stated from a process standpoint, they had to send letters out to individuals in the mixed use units since they fall within the buffer of their property. She stated that some of these individuals were not too pleased at the fact they had to go to the post-office to pick up mail about chickens instead of the applicant walking over and having a face-to-face conversation. She also mentioned an issue with how the regulations read where an applicant is not issued the permit until the coop is reviewed but this company will not deliver the coop until the applicant has received the permit from the Village.

Co-Chair Renner asked if the chickens aren't working out can you request for them to be picked up even if it before November. Co-Chair Puryear stated that the chickens can be picked up early which is a nice way to ease into this operation.

Member Sorensen asked what the measurements were for the coop. Co-Chair Puryear stated that based off the ordinance, the coop meets the minimum size required. She stated that it is 4 sq. ft. per chicken.

Co-Chair Puryear mentioned the Robin McAfee is a teacher in Waukegan and if this operation goes well, she intends to bring the chicklets to her school as they will be a part of class curriculum.

Member Patterson asked if this is a good time for the chickens to be delivered for this operation. Co-Chair Puryear stated that ideally you would want this process to begin in April. She stated that you rent them by the month and renting season ends in November

unless you buy the chickens outright.

Member Twichell asked what the cost was for this operation. Co-Chair Puryear stated that it was around \$100 or so per month.

Member Twichell stated she moves to recommend the Puryear/McAfee Chicken Pilot Program application to the Village Administrator for approval. Member Sorensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (6) Bishop, Sorensen, Twichell, Johnson, Patterson, Renner
Nays: (0)
Absent: (1) Puryear

b. SEC Work Plan Priorities

AVA Cole had a couple updates and notes to share with the committee. AVA Cole mentioned that the Village Board had approved the Sustainability Plan late last month so we are excited about that. He stated that there were 5 priorities of the SEC that were presented to the Village Board:

- Partnerships to remove invasive species, as a complement to the Landscape Playbook.
- Light pollution, including proposal of a “dark sky” lighting ordinance.
- Continued study and pursuit of public stormwater improvements to advance resiliency.
- Bicycle parking and facilities in the Central Business District.
- General outreach on sustainability, especially recycling and waste and / or pesticides and lawn care.

Member Twichell asked if there were any comments from the Village Board. AVA Cole stated there were no comments. A brief discussion commenced.

c. Communication Plan

AVA Cole stated that he hoped the memo conveyed the message he wanted to bring up tonight on outreach and that this is an outreach driven committee, which staff has had a little bit of difficulty with. He stated that he wants to make sure there are clear expectations voiced from the committee perspective versus the staff perspective.

Member Johnson mentioned under the bicycle-vehicle transportation, she assumed that one of the key bullet points would be walking or bicycling to places instead of being dependent on a vehicle.

Co-Chair Renner mentioned for switching to LED lighting bulbs, we could add in the use of lighting controls, automatic lighting controls.

Co-Chair Puryear suggested in natural resources to consider a pollinator garden. Member Johnson mentioned “integrated pesticides”. A brief discussion commenced.

Member Patterson mentioned that a link to the list of the native plants and what not would be beneficial for usage in the Village would be a great outreach opportunity. A brief discussion commenced.

Member Bishop emphasized the importance of informing people the benefits of signing up for the Weekly E-Newsletter since these SEC items/priorities are on there every week.

Co-Chair Renner and Member Patterson mentioned the opportunity to have a little link on the Village Website regarding “Lake Bluff Sustainability” that would provide resources for residents to use when trying to improve their sustainable habits. A brief discussion commenced.

d. Dark Sky Ordinance Introduction

AVA Cole stated that we wanted to start to look at the regulatory side of things and start to develop the framework for this ordinance. He stated that he shared the ordinance of Village Homer Glen, which is significant as they are the only Dark Sky certified community in the Chicago-land area. He stated that he wanted to talk through some principles from a regulatory perspective, and a few of the decision points.

Member Twichell asked if the current ordinance reflects the idea of decreasing light pollution. AVA Cole stated that it does not reflect that. A brief discussion commenced.

AVA Cole mentioned the following points when developing the framework for the ordinance:

- Use the least light necessary
 - o Maximum Lumens
 - Per Acre, Per Parking Space, Per Sq. Ft. Hardscape, Performance Based...
 - o Hours of operation / Lighting curfew
- Prevent sky glow – Vertical Waste
 - o Require Shielding
 - Requirements based on lumen output
 - o Restrict Uplighting
 - Flags, architecture, signs...
- Prevent light trespass – Horizontal waste
 - o Require shielding
- Commercial vs. Residential
- When to come into compliance

AVA Cole discussed the differences between uplight, glare and backlight. He also showed some examples of appropriate fixtures to use to keep light from going above 90 degrees. A brief discussion commenced.

7. Village Staff Report

AVA Cole had a couple other items at the dais for the committee. He talked about the opportunity that the Village has had with Community Solar project. He stated that the Village of Lake Bluff is one of the first communities to participate in this project. A brief discussion commenced.

AVA Cole talked about the Lake County Stormwater Management list of goals. He stated that Lake County does this on behalf of Lake Bluff and other communities to keep Lake Michigan in good shape.

8. Member’s Report

Co-Chair Puryear mentioned that an individual came to her door and expressed that this

individual would be spraying for pesticides on her streets. She stated that the product that is being used by this individual is extremely deadly for bees and fish; specifically for bees, it kills them immediately.

Co-Chair Rener and Co-Chair Puryear mentioned the opportunity to start requesting a license for these types of individuals. A brief discussion commenced.

9. Co-Chair's Report

Co-Chair Rener had the opportunity to watch the League of Women Voters presentation on Rain-storms and Flooding on YouTube. He stated that this presentation should be shared with this committee. He stated that the rain storms are increasing in Lake County based off rain fall and intensity. Co-Chair Rener stated that it would be beneficial for an update on some of the capital improvements for stormwater management within the Village. A brief discussion commenced.

10. Adjournment

As no further business came before the SEC, Member Twichell moved to adjourn the meeting at 8:10 p.m. Member Sorensen seconded the motion. The motion passed on a unanimous voice vote.

Respectfully Submitted,

John Scopelliti
Administrative Intern