

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 24, 2019**

APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O’Hara called the meeting to order at 7:07 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Megan Michael called the roll.

The following were present:

Village President: Kathleen O’Hara

Trustees: Barbara Ankenman
Regis Charlot
William Meyer
Aaron Towle

Absent: Eric Grenier, Village Trustee
Joy Markee, Village Trustee

Also Present: Megan Michael, Village Clerk
Ben Schuster, Village Attorney
Drew Irvin, Village Administrator
Bettina O’Connell, Finance Director
Jeff Hansen, Village Engineer
Mike Croak, Building Codes Supervisor
Jake Terlap, Public Works Superintendent
Mike Hosking, Interim Police Chief
Glen Cole, Assistant to the Village Administrator (A to VA)

2. PLEDGE OF ALLEGIANCE

President O’Hara led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES OF THE JUNE 10, 2019 REGULAR VILLAGE BOARD MEETING

Trustee Ankenman moved to approve the June 10, 2019 Board of Trustees Regular Meeting Minutes as presented. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

4. NON-AGENDA ITEMS AND VISITORS

President O’Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the

agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

Kenneth Endress, Community Planner/Liaison Officer at Naval Station Great Lakes introduced himself and said the purpose of his position is to represent the Commanding Officer and reach out to surrounding municipalities to address any matter that may affect either entity. He said sailors living at Great Lakes Naval Station and others within the community desire to be good neighbors and provided everyone a copy of the Great Lakes manual.

President O'Hara expressed her belief that he was the first liaison to communicate with the Village directly. Also, she thinks Lake Bluff has a Navy friendly downtown where everyone is welcome. She thanked him for coming and welcomed his presence more often.

5. ITEM # 5 – VILLAGE BOARD SETS THE ORDER OF THE MEETING

President O'Hara recommended taking Agenda Items #21, #11, #18 and #22 then return to the regular order of the meeting. There were no objections from the Board.

6. ITEM #21 – AN ORDINANCE APPROVING A FINAL PLAT OF SUBDIVISION AND VARIATIONS FROM THE ZONING REGULATIONS FOR 454 SIMPSON AVENUE AND 617 EAST PROSPECT AVENUE

President O'Hara reported in late April 2019, the Village of Lake Bluff was contacted by a surveyor representing Paul and Annie Pezza concerning a proposed land transaction between Susan McMurray (owner of 454 East Simpson Avenue) and the Pezza family (owners of 617 East Prospect Avenue). The proposed subdivision would consolidate a number of underlying lots for the Pezza family and incorporate 2,812 square feet of transferred land into a single lot of record. Due to existing non-conforming conditions on the properties, a number of variations would be required to approve the subdivision. President O'Hara further reported the variations only affect the subdivision and do not authorize any new construction on either property contrary to the Zoning Regulations. At its June 19 meeting, the Plan Commission and Zoning Board of Appeals (PCZBA) voted 4-0 to recommend the Village Board approve the subdivision and the requested variations.

As there were no questions, Trustee Towle moved to approve first reading of the ordinance. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

7. ITEM #11 – A RESOLUTION APPROVING A SIGN EXEMPTION REQUEST AT 303 WAUKEGAN ROAD FOR TACOS EL NORTE

President O'Hara reported in October 2018, Tacos El Norte received approval from the Village Board for a rooftop sign over the front entrance to their restaurant at 303 Waukegan Road, in the building next to Panera. Tacos El Norte is requesting approval for a second sign, to be located on the railing above the roof on the north side of the building facing Waukegan Road. Previous tenants in this space have had two signs, some of them with their second sign on the east end of the building and some with their second sign in this location. The proposed sign will be similar in size and height to the existing Panera sign on the north side of the building. An exemption from the sign code is required because roof signs are not permitted by the sign code. President O'Hara further reported at their June 4 meeting, the Architectural Board of Review (ABR) unanimously recommended in favor of approving the exemption and the sign.

In preparation for the Village Board's consideration of the request, the neighboring property owners have been notified of the meeting date and a resolution has been prepared transmitting the ABR's recommendation.

As there were no comments from the Board, Trustee Meyer moved to adopt the resolution. Trustee Towle seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Ankenman, Charlot, Meyer and Towle
Nays: (0)
Absent: (2) Grenier and Markee

8. ITEM #18 – AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$1,840,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019, OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS

President O'Hara reported the Village has identified \$1,840,000 in capital projects for its water system, including water meter replacement, water main replacement and valve repairs that it will pay for through the issuance of General Obligation Bonds, Series 2019 (the Bonds). Issuance of the Bonds was last discussed at the March 11, 2019 Village Finance Committee Meeting. The Bonds will be a general obligation of the Village, but it is the Village's intent to abate the property tax each year and pay the debt service on the Bonds with system revenues. Financing of the project through the issuance of the Bonds will allow the Village to spread the cost of the project over a period of 15 years.

President O'Hara reported as part of the issuance process, the Village had a rating review with Moody's Investors Service. After a review of the Bonds, the socio-economic condition of the Village and its finances, Moody's affirmed the Village's Aaa rating and assigned the Aaa rating to the issuance of the Bonds. This is the highest rating that can be assigned and a testament to the strong credit of the Village. President O'Hara further reported the Village and its Municipal Advisory, Speer Financial, conducted a competitive sale for the issuance of the Bonds on the morning of June 24th. The Bonds were awarded to the underwriter that provided the lowest True Interest Cost for the issuance. A final Bond Ordinance is attached with the purchaser's information and all final interest rates on June 24, 2019.

Following a request from Village Administrator Irvin, Dan Forbes President of Speer Financial provided information regarding the bond sale and noted the Village's financial position greatly contributed to the outcome of the sale.

In response to questions from Trustee Ankenman, Village Engineer Jeff Hansen said the projects include the replacement of three water mains (Cambridge Lane, Armor Drive and East Sheridan Place), water meters, hydrants, and valves which should be done by the end of the fiscal year.

Village Administrator Irvin said it is important to replace the Village's water infrastructure for fire suppression and the improvements will allow the Village to monitor and more easily identify leaks in the water system.

As there were no further questions, Trustee Ankenman moved to approve first reading of the ordinance. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

Trustee Towle made a motion to waive second reading of the ordinance. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Charlot, Meyer, Towle, Ankenman and President O'Hara
Nays: (0)
Absent: (2) Grenier and Markee

9. ITEM #22 – AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE'S PARKING SETBACK REGULATION DENYING A VARIATION FROM THE VILLAGE'S FRONTAGE YARD REGULATION AND APPROVING A SITE PLAN (101 Waukegan Road)

President O'Hara reported on April 22, 2019, the Village of Lake Bluff received a zoning variation application from J Emil Anderson & Son, Inc. (Applicant) to expand the parking lot of 101 Waukegan Road into the property's Waukegan Road frontage. The expansion, as proposed, required site plan approval by the ABR as well as two forms of zoning relief: the construction of parking stalls within a setback, and the relocation of an existing smoking shelter within a setback. The project is notable for being the first by-right parking lot in the rear 50 feet of the Waukegan Road setback enabled by Ordinance 2018-31.

President O'Hara reported **ABR Site Plan Review**: The ABR first considered this item at its May regular meeting. The ABR continued the public hearing to allow the applicant to revise their plans to reduce the parking provided at the northwestern corner of the lot to provide additional green space; add landscape peninsulas within the west parking row; add additional landscape screening along the western lot line; and provide lighting details. With these changes, the ABR recommended approval at its June regular meeting.

President O'Hara further reported **PCZBA Variation Review**: At its June 19 meeting, the PCZBA voted 4-0 to recommend the Village Board:

- **Approve** a variation to allow the construction of seven additional parking stalls closer than permitted to the Carriage Way lot line.
- **Deny** a variation to allow the relocation of a smoking shelter within the setback provided for structures from Waukegan Road. Members of the PCZBA concurred that to enable the proposed work was contrary to public health. *(The Zoning Regulations would require the affirmative vote of four trustees to set aside the PCZBA's recommendation and approve the variation.)*

Trustee Meyer said he views smoking as a public health threat. He is concerned that if the smoking shelter is denied, smokers may actually pose a greater public health threat by congregating within the Village ordinance limits, 25 ft. of any door, particularly in the winter. He said it is certainly a salutary intention to deny the smoking shelter but he wonders if this would impact non-smokers.

Following a comment from Village Administrator Irvin, Cliff Plencner, building owners, said they were seeking two smoking shelters at the 100,000 sq. ft. building but he feels that one smoking shelter on the site would be adequate. A discussion followed.

As there were no further questions, Trustee Ankenman moved to approve first reading of the ordinance. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

10. ITEM #6A – WARRANT REPORT FOR JUNE 16-30, 2019

President O'Hara reported expenditure of Village funds for payment of invoices in the amount of \$184,295.09 for June 16-30, 2019 which resulted in total expenditures of \$184,295.09.

As there were no questions from the Board, Trustee Towle moved to approve the Warrant Report. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Meyer, Towle, Ankenman and Charlot
Nays: (0)
Absent: (2) Grenier and Markee

11. ITEM #6B – APRIL 2019 FINANCE REPORT

At President O'Hara's request, Finance Director Bettina O'Connell provided a brief summary of the April 2019 Finance Report highlighting major revenue sources and expenditures for the period.

- The sales tax revenue on a cash basis for FY19 May-March of \$2,938,654 is .07% greater than the same reporting period in FY2018;
- Home rule sales tax revenue for FY19 May-March of \$844,490 is 5.2% less than the same reporting period in FY18, with an annual administrative fees totaling \$12,828;
- Building Permit revenue for May-April FY2019 is \$399,066 compared to \$528,010 for May-April of 2018;
- FY19 May-February Telecomm tax receipts of \$187,735 are \$31,136 or 20% greater than May-February receipts from FY18. The significant 'spike' in collections was due to an audit by the state allocation department, the onetime increase is a catch-up for failed or incorrectly filed returns;
- The May-April FY19 expenditures of \$10,726,906 are \$1,247,080 greater than the expenditures for the same period in FY18. Capital expenditures year to date are \$1,749,160 or \$1,387,725 greater than the year to date expenses from FY18, this can be attributed to train station improvements, the audio/video equipment in the boardroom, and non-MFT paving expenses; and
- Current expenditures are consistent with or less than the budget.

In response to a question from Trustee Towle, President O'Hara said the status quo in Springfield is the same as the previous year and that the Lake Bluff Library was the recipient of \$100,000 new capital dollars.

As there were no further questions from the Board, Trustee Ankenman moved to accept the Finance Report. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

12. ITEM #7 – VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Irvin reported on the successful weekend events which included the Lake Bluff History Museum Auto Show, Lake Bluff Open Lands Summer Solstice gathering, and the Park District Go Colored Run amongst other events. He said the Village recently sent out the *Buzz on the Bluff* to all Lake Bluff and Lake Forest households regarding the listing of special events for the rest of the calendar year.

13. ITEM #8 – VILLAGE ATTORNEY'S REPORT

Village Attorney Ben Schuster had no report.

14. ITEM #9 – VILLAGE PRESIDENT’S REPORT

President O’Hara said there was approximately 150 cars at the successful Lake Bluff History Museum Auto Show and she encouraged everyone to attend the upcoming 4th of July parade.

15. ITEM #10 – ACCEPTANCE OF THE CORRESPONDENCE

President O’Hara introduced the correspondence from the Informational Reports on June 7 and 14, 2019.

Trustee Ankenman moved to accept the correspondence as submitted. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

16. ITEM #12 – A RESOLUTION REGARDING THE ZONING, REGULATION, AND LICENSING OF RECREATIONAL CANNABIS BUSINESSES

President O’Hara reported on June 6, 2019, Illinois General Assembly passed House Bill 1438, titled the "Cannabis Regulation and Tax Act" (The Act), which Act legalizes the sale, possession and use of cannabis sativa and its derivatives and subspecies (“Cannabis”) for recreational purposes by adults over age 21 starting January 1, 2020. The Act grants limited authority to municipalities to regulate commercial cannabis facilities, including cultivation centers, dispensaries, infusers, processors, and craft growers intending to serve recreational customers. President O’Hara further reported the Act authorizes municipalities to completely prohibit the location and operation of Cannabis businesses, restrict the Cannabis businesses to specific zoning districts, require Cannabis businesses to obtain special use permits to operate, and condition the grant of a special use permit on compliance with certain regulatory restrictions. The Act also allows municipalities to impose: (i) a local retailer occupation tax of up to 3.0% of the retail purchase price of Cannabis; and (ii) determine whether and under what conditions Cannabis businesses may allow for on-premises consumption of Cannabis.

President O’Hara reported the Village has a long tradition of utilizing its zoning and planning authority to ensure that compatible uses are maintained in its various neighborhoods. Title 10 of the “Lake Bluff Municipal Code” ("Zoning Ordinance") does not plainly address uses that would encompass Cannabis businesses. And, while the Zoning Ordinance classifies “Medical Cannabis Dispensaries” as allowable uses pursuant to a special use permit in certain districts, this use does not permit the service recreational customers. “Cultivation Centers” are not allowable uses in any zoning district in the Village. In the absence of explicit provisions in the Zoning Ordinance that authorize the use of property for recreational Cannabis businesses, recreational Cannabis businesses are currently prohibited in the Village in all zoning districts. President O’Hara further reported with the approval of this Resolution, the Village Board of Trustees is directing the PCZBA to evaluate the classification of Cannabis businesses and recommend to the Board of Trustees whether any, some, or all types of Cannabis businesses should be allowed by special use permit under the Zoning Ordinance, as well as such other regulations as may be necessary, important, or beneficial to the Village and its residents, including, without limitation, whether and under what conditions should on-premises consumption of recreational Cannabis be allowed.

Trustee Meyer said these type of activities are illegal pursuant to the Federal Controlled Substance Act 21USC11; therefore, he cannot support allowing recreational cannabis dispensaries in the Village and intends to vote against any ordinance that would permit recreational marijuana activities in Lake Bluff.

He expressed his opinion that neither the State nor municipalities should consider any legislation contrary to Federal Law. Trustee Meyer said he will vote yes on this resolution because it requires the PCZBA to conduct a public hearing to discuss the matter and his point of view would be for the PCZBA to consider options with the most restrictions.

Trustee Ankenman said she thinks restricting these type of activities would be the best option. She said she never thought recreational marijuana would be discussed at this level and she thinks the State is going down a scary road.

Trustee Towle said he is in favor of the PCZBA conducting the public hearing but would caution them on the proceeding. The State's agenda is to find anything possible to tax and create revenue and if this could be nipped in the bud it might send a message to the State. Trustee Towle agreed with Trustees Meyer and Ankenman and said he will vote yes to the resolution.

Trustee Charlot agreed with Trustee Meyer and said he will vote yes to the resolution, and he thinks the Village should keep their eyes on this matter.

As there were no further comments from the Board, Trustee Ankenman moved to adopt the resolution. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

President O'Hara said the Village Board should direct the PCZBA to ensure that there be absolute prohibition on any recreational cannabis businesses within the Village limits of Lake Bluff.

17. ITEM #13 – A RESOLUTION WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT FOR ROOF COATING AND SKYLIGHT REPLACEMENT AT THE PUBLIC WORKS GARAGE

President O'Hara reported the garage for Public Works Vehicles is a 9500 square foot insulated metal pole barn that was constructed approximately 35 years ago. In recent years, the roof has been leaking. The Village budgeted \$57,500 in the current fiscal year to waterproof the roof. To that end, staff obtained quotes from three contractors to install a waterproof adhesive membrane on the existing roof. Two of those contractors also provided quotes for the replacement of the translucent fiberglass skylight panels. President O'Hara further reported two of the contractors are members of governmental cooperative purchasing organizations. Anthony Roofing Tecta America LLC is a member of the National Cooperative Purchasing Alliance and SR Products is a member of the TIPS Purchasing Cooperative. The Village has obtained a quote from Waukegan Roofing Co, Inc. for a total of \$41,400 for both the skylight replacement and roof coating. This quote is \$30,000 less than the total from the high bidder and more than \$8300 less than the mid-price bidder's quote for roof coating alone. Accordingly, staff recommends that the Village waive competitive bidding and award a contract to Waukegan Roofing Co., Inc. in the amount of \$41,400 to replace the skylights and install a new roof membrane.

In response comments from Trustee Ankenman, Village Administrator Irvin provided an overview of the bid process. Staff consulted with professionals to determine the best solution and joint procurement government agency pricing was provided. This was determine to be the safest way to award the project because the sealed bid process was not done, and this will prevent any problems with competitors not being awarded the contract. Village Administrator Irvin said the proposed contractor has successfully done other projects for the Village.

As there were no further comments from the Board, Trustee Meyer moved to adopt the resolution. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Towle, Ankenman, Charlot and Meyer
Nays: (0)
Absent: (2) Grenier and Markee

18. ITEM #14 - - RESOLUTION APPROVING A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH HLR, INC (Design and Bidding Services for Lift Station Projects)

President O’Hara reported the Village’s FY20 budget includes \$38,000 designated for professional services related to the design and bidding of a project to replace aging equipment at the Lakeland and Forest Cover sanitary sewer lift stations. The equipment in both lift stations has reached the end of its useful life and maintenance costs have risen in recent years. Failed valves at both lift stations and an inoperable pump at the Lakeland lift station have left the facilities vulnerable to potential failure. President O’Hara further reported funding for the construction of the project will be requested in the Village’s FY21 budget, and if approved, construction would be scheduled in the summer or fall of 2020. The Village requested and received a proposal from HLR, Inc. for an amount not to exceed \$36,946 to perform the design and bidding professional services for the project. HLR, Inc. has successfully completed similar services for other lift stations in the Village in recent years and it is recommended that the board approve the proposal from HLR, Inc. for an amount not to exceed \$36,946.

As there were no questions from the Board, Trustee Meyer moved to adopt the resolution. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Ankenman, Charlot, Meyer and Towle
Nays: (0)
Absent: (2) Grenier and Markee

19. ITEM #15 – SECOND READING OF AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE’S GROSS FLOOR AREA AND SIDE YARD SETBACK REGULATIONS (224 East Center Avenue)

President O’Hara reported at its regular meeting in May, the PCZBA held a public hearing to consider granting the following variations concerning 224 East Center Avenue upon the application of its owners, Harry and Lois Nicol:

- A 249-foot variation (10%) from the maximum gross floor area restrictions of Section 10-5-6 to allow the construction of an addition to be used as kitchen and storage space; and
- A 1-foot, 3.5-inch variation (25.8%) from the Village’s R-4 side yard setback restrictions of Section 10-5G-2 to allow the relocation of an air conditioner condenser within the addition footprint.

President O’Hara reported at the conclusion of the public hearing, the PCZBA voted unanimously to recommend approval of the variations with the condition that the storage component of the addition shall not be converted for habitation at a later date. Additionally, within the approving motion, the PCZBA indicated that it desired for the Applicant to again contact an adjacent owner who had not provided testimony. Since the PCZBA’s meeting, the adjacent owner has provided a letter expressing no objection

to the requested variations. President O’Hara further reported the Ordinance has been amended since first reading to include a condition recommended by the PCZBA concerning air conditioner screening that was omitted in error.

As there were no questions, Trustee Towle moved to approve the ordinance. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

Village Administrator Irvin provided clarification that the ordinance required a roll call vote because it was the second reading of the ordinance. President O’Hara then took the following roll call vote:

Ayes: (4) Ankenman, Charlot, Meyer and Towle
Nays: (0)
Absent: (2) Grenier and Markee

20. ITEM #16 – SECOND READING OF AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE’S MINIMUM FRONT YARD SETBACK REGULATIONS (407 East Prospect Avenue)

President O’Hara reported at its regular meeting in May, the PCZBA held a public hearing to consider granting 407 East Prospect Avenue a 8.75-foot variation (44%) from the minimum front yard setback restrictions of Section 10-5-3 of the Village’s Zoning Regulations to allow the construction of an open front porch. She further reported at the conclusion of the public hearing, the PCZBA voted unanimously to recommend approval of the variation with the condition that the width of a protruding step be reduced to 5’6”, a typical step width used elsewhere in the Zoning Regulations. The Village Board approved first reading of the ordinance at its June 10th meeting.

As there were no questions, Trustee Towle moved to approve the ordinance. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

Village Administrator Irvin provided clarification that the ordinance required a roll call vote because it was the second reading of the ordinance. President O’Hara then took the following roll call vote:

Ayes: (4) Meyer, Towle, Ankenman and Charlot
Nays: (0)
Absent: (2) Grenier and Markee

21. ITEM #17 – A RESOLUTION APPROVING EASEMENTS BY AND BETWEEN THE VILLAGE AND THE RESPECTIVE OWNER’S OF 217 WEST SHERIDAN PLACE, 219 WEST SHERIDAN PLACE, AND 370 LINCOLN AVENUE

President O’Hara reported on May 13, 2019 the Village Board awarded the construction of the Lincoln Avenue and West Sheridan Place Storm Sewer Improvement Projects to Campanella & Sons of Wadsworth, Illinois (Contractor). Construction is scheduled to begin after July 4 and will extend into September. With the exception of 187 linear feet on private property, all of the storm sewer improvements will be constructed within existing Village right-of-way of or state property. Where the improvements occur on private property, Village Staff have successfully negotiated with 2 of the 3 property owners to secure easements to install the new storm water infrastructure and maintain these improvements in perpetuity; in order to complete all of the proposed improvements with the Contractor now, Staff is

seeking approval of the easement agreements with the various property owners. She further reported the terms and conditions of the easement agreements are consistent with past agreements of this nature and have been drafted by the Village Attorney.

In response to a question from President O'Hara, Village Administrator Irvin said the property owners, who have not yet agreed to terms, informed the Village that the house was on the market and they did not want to do anything to possibly hinder the sale. The property owners asked if the Village could meet with them after the pre-construction meeting with Campanella, the Village Contractor, and did indicate they would potentially execute the agreement. Village Administrator Irvin said the alternative plan, if the easement is not secured, is to T-Out the connection point which will allow the stormwater improvement to be completed outside the roadway area. He provided information on how the project could be completed without disturbing the neighborhood. Village Administrator Irvin said the easements are being considered because the terms are identical for all the property owners for a small expenditure of Village funds.

In response to a question from Trustee Ankenman regarding incremental cost, Village Engineer Hansen said if unable to secure the third easement the price will be deducted from the proposed contract and the work completed as soon as possible. The incrementally cost would be slightly higher but the Village is committed to getting the project done because it will help the flooding under homes in that area.

As there were no further questions from the Board, Trustee Ankenman moved to adopt the resolution. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Meyer, Towle, Ankenman and Charlot
Nays: (0)
Absent: (2) Grenier and Markee

22. ITEM #19 – A RESOLUTION APPROVING A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH V3 COMPANIES, LTD (Robert McClory/North Shore Path Lighting Project)

President O'Hara reported the Village's FY20 budget includes \$170,000 for the design, bidding, and construction of a project to install lighting on portions of the Robert McClory and North Shore Bike Paths. When completed, the project will illuminate the paths starting with the Village path at the intersection of Mawman Avenue and West Center Avenue to the north, then east along the North Shore Bike Path through the Sheridan Road underpass, and then south on both the upper and lower portions of the Robert McClory Bike Path to the intersection of Sheridan Road and East Sheridan Place.

President O'Hara reported the Village worked with V3 Companies in 2018 to define the project limits, establish what level of lighting would be appropriate, and decide what type of pole and fixture would meet the needs of the Village. With this information we are ready to proceed to the final design and bidding stage of the project. She further reported the Village requested and received a proposal from V3 Companies. Ltd. for an amount not exceed \$24,000 to perform the design, bidding, and construction observation services for the project. V3 Companies has qualified personnel to complete the project and it is recommended that the board approve the proposal from HLR, Inc. for an amount not to exceed \$24,000.

President O'Hara expressed her thanks for the project.

In response to a question from President O’Hara, Village Engineer Hansen said the square post lighting will be approximately 15 ft. in height and similar to the fixtures at the Metra Train Station parking lot. He showed a picture of the preliminary lighting layout and said the lights will not flood homes on Mawman Avenue and West Center Avenue. A discussion followed.

Following a request from Village Administrator Irvin, Village Engineer Hansen provided an update on the joint Lake County agreement for replacement of the Robert McClory Bike Path Bridge over West Scranton Avenue. The existing concrete bridge is approximately 4 ft. wide with a chain-linked cage and the new pedestrian bridge will be approximately 8 ft. wide and will take four weeks to complete.

As there were no further comments from the Board, Trustee Towle moved to adopt the resolution. Trustee Charlot seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Charlot, Meyer, Towle and Ankenman
Nays: (0)
Absent: (2) Grenier and Markee

23. ITEM #20 – A RESOLUTION ADOPTING THE VILLAGE’S SUSTAINABILITY PLAN

President O’Hara reported since the creation of the Sustainability and Community Enhancement Ad Hoc Committee (SEC) by the Village Board in October 26, 2015, it has been charged with the development of a Sustainability Plan. During this time, the SEC has balanced accomplishing its other Board mandates and referrals with progressive planning, which most recently culminated in a Committee of the Whole workshop in early 2017 to discuss a workplan that formed the foundation for the Sustainability Plan. The attached Plan, developed over the past 24 months, includes **45** action steps across the following **seven** goal areas:

- **(SR) Solid Waste Management and Recycling.** Achieve recycling rates over 60% through a combination of waste reduction, materials reuse, and active promotion and expansion of recycling.
- **(EC) Energy Conservation.** Leverage improvements in energy efficiency and alternative energy to reduce Lake Bluff’s single largest source of carbon emissions.
- **(WC) Water Conservation.** Continue to reduce per capita usage of Lake Michigan water.
- **(SW) Stormwater Solutions.** Become more resilient to natural hazards and our changing climate by implementing professional stormwater management practices that incorporate natural features.
- **(NS) Natural Spaces.** Restore and protect Lake Bluff’s valuable, unique, and native natural resources.
- **(LP) Light Pollution.** Balance economic and security needs with our small-town character and charm.
- **(BP) Bicycle and Pedestrian Transportation.** Promote transportation methods that impose lesser impact on our environment, promote our health, and improve our recreational opportunities and quality of life.

President O’Hara reported at its June 3, 2019 meeting, the SEC unanimously recommended that the Village Board adopt the Plan. A Resolution to that effect has been prepared for the Board’s consideration. At the same meeting, the SEC indicated a desire to prioritize the following five actions, presented in no specific order:

- Partnerships to remove invasive species, as a complement to the Landscape Playbook.
- Light pollution, including proposal of a “dark sky” lighting ordinance.

- Continued study and pursuit of public stormwater improvements to advance resiliency.
- Bicycle parking and facilities in the Central Business District.
- General outreach on sustainability, especially recycling and waste and / or pesticides and lawn care.

Following a brief discussion, Trustee Meyer moved to adopt the resolution. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Meyer, Towle, Ankenman and Charlot
Nays: (0)
Absent: (2) Grenier and Markee

24. ITEM #23 – TRUSTEE’S REPORT

There was no Trustee’s report.

25. ITEM #18 – ADJOURNMENT

Trustee Towle moved to adjourn the regular meeting. Trustee Meyer seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 8:09 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Megan Michael
Village Clerk