

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 24, 2018**

APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O’Hara called the meeting to order at 7:00 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Joy Markee called the roll.

The following were present:

Village President: Kathleen O’Hara

Trustees: Barbara Ankenman
Mark Dewart
Paul Lemieux
William Meyer
Aaron Towle

Absent: Eric Grenier
Drew Irvin, Village Administrator

Also Present: Joy Markee, Village Clerk
Peter Friedman, Village Attorney
Bettina O’Connell, Finance Director
David Graf, Fire Chief
Gregg Marsh, Assistant Fire Chief
Jeff Hansen, Village Engineer
Mike Croak, Building Codes Supervisor
Glen Cole, Assistant to the Village Administrator (A to VA)

2. PLEDGE OF ALLEGIANCE

President O’Hara led the Pledge of Allegiance.

3. AWARDS AND PROCLAMATIONS

President O’Hara read the proclamation designating October 2018 as *Fire Prevention Month* and thanked the Fire Department personnel for their hard work.

President O’Hara read the proclamation declaring the week of September 23-29, 2018 as *National Rail Safety Week*.

4. CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 10, 2018 VILLAGE BOARD MEETING

Trustee Lemieux moved to approve the September 10, 2018 Board of Trustees Regular Meeting Minutes as presented. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

5. NON-AGENDA ITEMS AND VISITORS

President O'Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

There were no requests to address the Board.

6. ITEM #6 – VILLAGE BOARD SETS THE ORDER OF THE MEETING

President O'Hara moved to take Agenda Items #15, #16 and #21 then return to the regular order of the meeting. There were no objections from the Board. The motion passed on a unanimous voice vote.

7. ITEM #15 – AN ORDINANCE DESIGNATING THE RESIDENCE AND SITE LOCATED AT 406 EAST PROSPECT AVENUE AS A LAKE BLUFF HISTORIC LANDMARK

President O'Hara reported on August 14, 2018, the Village of Lake Bluff received an application to designate the structure and site located at 406 East Prospect Avenue as a Historic Landmark. The Historic Preservation Commission (HPC) held a public hearing on September 12, 2018 and voted unanimously to recommend the Village Board approve the application, as it found that the building and site met the criteria for landmark designation. While a full list of the criteria identified by the HPC is enumerated in the draft Ordinance, the property's principal merit is its close connection to the Village's Camp Meeting history and to Mr. Rockwell Clancy, president of the Lake Bluff Children's Home board of trustees. President O'Hara reported should the Village Board approve the Ordinance, this would represent the 27th home designated as a landmark in Lake Bluff since the Historic Preservation Ordinance was established in February 2001.

In response to a comment from President O'Hara, Village Attorney Peter Friedman stated the provision in the Village code requires an overall site plan for all landmark designation applications. As of today the elevation drawings for this particular application has not been submitted. However, the Board may approve first reading of the ordinance then decide at second reading if the elevation drawings are needed, or approve the ordinance notwithstanding technical non-compliance with the application requirements.

Trustee Meyer recommended that the Board have discretion to waive site plan requirements, specifically elevation drawings.

As there were no further comments from the Board, Trustee Dewart moved to approve first reading of the ordinance. Trustee Lemieux seconded the motion. The motion passed on a unanimous voice vote.

8. ITEM #16 – AN ORDINANCE DESIGNATING THE RESIDENCE AND SITE LOCATED AT 502 EAST PROSPECT AVENUE AS A LAKE BLUFF HISTORIC LANDMARK

President O'Hara reported on August 13, 2018, the Village of Lake Bluff received an application to designate the structure and site located at 502 East Prospect Avenue as a Historic Landmark. The HPC held a public hearing on September 12, 2018 and voted unanimously to recommend the Village Board approve the application, as it found that the building and site met the criteria for landmark designation. While a full list of the criteria identified by the HPC is enumerated in the draft Ordinance, the property's principal merit is its relationship to Earl T. "Red" Harlan, a prominent local developer, as well as to the former Hotel Irving. Notably, a stone basin believed to be a remnant of the Hotel remains on the site. She further reported should the Village Board approve the Ordinance, this would represent the 26th home designated as a landmark in Lake Bluff since the Historic Preservation Ordinance was established in February 2001.

As there were no questions from the Board, Trustee Lemieux moved to approve first reading of the ordinance. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

9. ITEM #21 – A RESOLUTION APPROVING A PLAT OF SUBDIVISION FOR THE PROPERTY LOCATED AT 202 RAVINE FOREST DRIVE (LaDuke's Ravine Forest Drive Resubdivision)

President O'Hara reported the property located at 202 Ravine Forest is currently two lots that are a combined 175' by 165'. The parcel currently contains one single family residential home. James LaDuke and Associates, Inc. (petitioner and property owner) has submitted an application to re-subdivide so as to adjust the lot lines to enable the construction of a new single-family home upon Lot 1. Mr. LaDuke has indicated he plans to retain the existing single-family home upon Lot 2 following the resubdivision. Both lots, and any resulting construction on Lot 1, would be required to conform to the Lake Bluff Zoning Ordinance. President O'Hara further reported the subdivision is not required to be reviewed by the Joint Plan Commission and Zoning Board of Appeals (PCZBA) as it meets the criteria for an exemption under Section 11-6-2(B) of the Subdivision Code. The subdivision does not create any additional lots, does not reduce any lot to any area smaller than required by the Lake Bluff Zoning Ordinance, or create any nonconforming conditions under the Zoning Ordinance. Staff recommends that and Village Board approval be subject to the following conditions:

- A delayed effective date (until after the removal of an existing garage necessary to conform with the Zoning Ordinance); and,
- The applicant maintain parking on Lot 2 after the garage is removed in conformance with Village regulations.

As there were no questions from the Board, Trustee Dewart moved to adopt the resolution. Trustee Towle seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Dewart, Lemieux, Meyer and Towle
Nays: (0)
Absent: (1) Grenier

10. ITEM #7A – WARRANT REPORT FOR SEPTEMBER 16-30, 2018

President O'Hara reported expenditure of Village funds for payment of invoices in the amount of \$359,126.43 for September 16-30, 2018, which results in total expenditures of \$359,126.43.

As there were no questions from the Board, Trustee Meyer moved to approve the Warrant Report. Trustee Lemieux seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Dewart, Lemieux, Meyer and Towle
Nays: (0)
Absent: (1) Grenier

11. ITEM #7B – AUGUST 2018 FINANCE REPORT

At President O’Hara’s request, Finance Director Bettina O’Connell provided a brief summary of the August 2018 Finance Report highlighting major revenue sources and expenditures for the period.

- Sales tax revenue for June 2018 of \$294,043 is almost the same as the June 2017 revenue of \$298,881;
- Home rule sales tax revenue for June 2018 of \$91,612 is \$1,246 less than June 2017. The State continues to charge an admin fee, the May- June 2019 fees total \$2,812;
- Building permit revenue for FY19 May- August is \$134,960 compared to \$320,800 for FY18 May-August;
- FY19 expenditures of \$3,469,081 are \$874,477 greater than the expenditures for the same period in FY18, of which \$678,970 can be attributed to capital expenditures. To date some significant expenditures paid are train station improvements, audio/video equipment in the boardroom, and the non-MFT paving expenses; and
- Current expenditures are consistent with or less than the budget.

Finance Director O’Connell stated the FY17 home rule sales tax total, on page 2 of the report, was changed to reflect a total amount of \$959,704.

Trustee Dewart moved to accept the Finance Report as amended. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

12. ITEM #7C – ACCEPTANCE OF THE FY2017-18 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

President O’Hara reported the Comprehensive Annual Financial Report (CAFR) provides a complete picture of the Village’s financial health and is comprised of the basic financial statements with footnotes, a transmittal letter, a management and discussion analysis, detailed fund level statements with budget comparisons, and statistical information for the past ten years. She further reported the Village received an unmodified opinion from its auditors, Sikich, LLP that the financial statements are fairly presented in conformity with generally accepted accounting principles. This represents the highest opinion that an organization can receive.

President O’Hara reported at their September 20th meeting, the Finance Committee (i) reviewed the draft CAFR, (ii) met with Martha Trotter, Accounting Manager with Sikich, and (iii) voted unanimously to recommend to the Village Board acceptance of the FY2018 CAFR. The FY2018 CAFR is available on the Village’s website and printed bound copies at the Village Hall, the Public Safety Building, and the Lake Bluff Library.

Following a request from President O'Hara, Mr. Daniel Berg, CPA Partner with Sikich, LLP, stated the audit went very well and thanked Staff for their cooperation throughout the process. He commented that additional board communication was done which indicated the Village had no material weaknesses or significant deficiencies.

Trustee Dewart stated Martha Trotter gave a tremendous presentation to the Finance Committee.

Trustee Dewart made a motion to accept the report. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

13. ITEM #8A – VILLAGE ADMINISTRATOR'S REPORT: REQUEST FROM THE CENTRAL LAKE COUNTY JOINT ACTION WATER AGENCY TO WAIVE BUILDING PERMIT FEES TO ADD SOUND ATTENUATING HOODS AT 700 EAST BLODGETT AVENUE

President O'Hara reported Village Administrator Drew Irvin is not present at tonight's meeting because he is attending an out of state seminar. She introduced the agenda item and requested an update from Staff.

Building Codes Supervisor Mike Croak stated the Village received a request to waive permit fees to add two sound attenuating hoods to the Central Lake County Joint Action Water Agency (CLCJAWA) raw water pump station at 700 E. Blodgett Avenue. Similar requests have been considered on a case-by-case basis for other non-profit and governmental organizations. In this case the cost of construction for the work is rather small \$6,350 so the amount of the permit fee would be \$210 if it were not waived.

Trustee Lemieux said he finds it insulting that another agency would inconvenience Village Staff as well as their own to request such a small fee waiver. He expressed his opinion that a request to waive permit fees less than \$1,000 should not be submitted for consideration and he asked the Finance Committee to consider amending the policy at a future meeting.

Trustee Ankenman expressed her agreement with Trustee Lemieux noting the cost to prepare such a request probably exceeds the benefit. Also, she feels remiss for not expressing her comments at the previous meeting.

Trustee Dewart stated that, unlike other fee waivers granted by the Board, CLCJAWA provides services to many other communities than Lake Bluff. In comparison, Lake Bluff derives an exceedingly small proportion of CLCJAWA's public benefit.

Trustee Lemieux made a motion to waive the permit fees in the amount of \$210. Trustee Meyer second the motion. The motion failed on the following roll call vote:

Ayes: (2) Meyer and Towle
Nays: (3) Lemieux, Ankenman and Dewart
Absent: (1) Grenier

14. ITEM #9 – VILLAGE ATTORNEY'S REPORT

Village Attorney Peter Friedman had no report.

15. ITEM #10 – VILLAGE PRESIDENT’S REPORT: APPOINTMENT OF TIM MORRIS TO THE POLICE PENSION FUND BOARD

President O’Hara recommended the appointment of Tim Morris, a local investment advisor and resident, to the Police Pension Fund Board.

Trustee Ankenman made a motion to approve the appointment. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

16. ITEM #11 – ACCEPTANCE OF THE CORRESPONDENCE

President O’Hara introduced the correspondence from the Informational Reports on September 7 and 14, 2018.

Trustee Lemieux moved to accept the correspondence as submitted. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

17. ITEM #12 – A RESOLUTION APPROVING A SITE PLAN FOR SOUND ATTENUATING HOODS AT 700 EAST BLODGETT AVENUE

President O’Hara reported CLCJAWA owns the building at 700 East Blodgett Avenue, which houses a pumping station that pulls water from Lake Michigan and sends it to the treatment plant on Route 176. CLCJAWA recently tested noise levels around their building and discovered that noise emitted from indoor equipment through two ventilation louvres on the back of the building exceeds state standards. They propose to correct this by installing sound attenuating hoods over these two louvres. She further reported the item was reviewed by the Architectural Board of Review (ABR) at their meeting on September 11 and the ABR voted 7-0 to recommend that the Village Board approve the site plan.

As there were no questions from the Board, Trustee Towle moved to adopt the resolution. Trustee Lemieux seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Towle, Ankenman, Dewart and Lemieux
Nays: (0)
Absent: (1) Grenier

18. ITEM #13 – A RESOLUTION APPROVING A SIGN EXEMPTION REQUEST AT 101 SOUTH WAUKEGAN ROAD

President O’Hara reported J Emil Anderson & Sons Inc. purchased the office building at 101 S. Waukegan Road a year ago. They are requesting approval to replace the ground sign near the corner of Carriage Park Lane and Waukegan Road and to install a wall sign with the address numbers on the front façade of the building. The other existing ground sign near the driveway entrance will remain in place.

President O’Hara reported in the L-1 zoning district, the sign code allows a corner lot to have two ground signs of up to 64 square feet of total area, counting both sides of two sided signs. The ABR has recommended that the sign code be changed to allow two sided signs to be up to 64 square feet on each side and this proposed code change will be heard by the PCZBA in October. The proposed new ground sign is 64 square feet on each side, so it complies with the proposed new code, but requires an exemption

from the requirements of the current code. A similar exemption has been approved for the North Shore University Health System and others in the business park. The proposed wall sign complies with the sign code. She further reported the ABR considered the proposed signs at their September meeting and voted 7-0 to recommend that the Village Board approve the sign exemption. In preparation for the Village Board's consideration of the request, the neighboring property owners have been notified of the meeting date and a resolution has been prepared transmitting the ABR's recommendation.

As there were no questions from the Board, Trustee Meyer moved to adopt the resolution. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Towle, Ankenman, Dewart, Lemieux and Meyer
Nays: (0)
Absent: (1) Grenier

19. ITEM #14 – A RESOLUTION AMENDING THE VILLAGE OF LAKE BLUFF'S CAPITAL ASSET POLICY MANUAL

President O'Hara reported this is a resolution to amend the Fixed Asset Policies Manual to include a Capital Asset Policy establishing a minimum \$5,000 capitalization threshold and useful life to be applied to assets in order to ensure that depreciation expenses do not appear overstated. The Village Auditors Sikich LLP recommend this amendment. She further reported on September 20, 2018 following its review of the policy, the Finance Committee recommended that the Board adopt the policy changes pursuant to the resolution.

In response to a comment from Trustee Lemieux, Finance Director O'Connell confirmed that a \$100,000 infrastructure threshold is included in the amendment.

As there were no further questions from the Board, Trustee Dewart moved to adopt the resolution. Trustee Lemieux seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Dewart, Lemieux, Meyer and Towle
Nays: (0)
Absent: (1) Grenier

20. ITEM #17 – AN ORDINANCE AMENDING THE LAKE BLUFF ZONING REGULATIONS RELATING TO SWIMMING POOLS

President O'Hara reported at its regular meeting in August, the PCZBA held a public hearing to consider amendments to the Lake Bluff Zoning Ordinance that would relax the standards applicable to swimming pools in residential areas. At the conclusion of the public hearing, the PCZBA recommended unanimously that the Village Board, by text amendment:

- Replace the current location restrictions for swimming pools with new regulations prohibiting pools:
 - Within the front yard of a lot;
 - Within 10 feet of any lot line; or,
 - Within any minimum corner lot side yard setback.
- Remove swimming pools from the calculations for maximum permissible lot coverage or floor area ratio;

- No longer prohibit swimming pools on lots where any other non-conformity exists; and
- Eliminate language applicable to commercial swimming pools, as this section is in the residential chapter of the Zoning Ordinance.

President O'Hara reported at its August 27 meeting, the Village Board remanded this item to the PCZBA for further review with a request that they consider how above ground swimming pools should be regulated if allowed. Following a discussion at the PCZBA's September regular meeting, the PCZBA voted to recommend that the Zoning Regulations regulate above ground swimming pools in the same manner as below-ground swimming pools.

Trustee Towle commented on Staff's memorandum regarding swimming pool calculations and expressed his belief that an above ground pool does produce visible bulk and should be treated differently than an in-ground pool. He said the 10 ft. setback is appropriate and he prefers that bulk calculation be considered for above ground pools.

Trustee Meyer expressed his understanding that neither above ground or in ground swimming pools will be removed from any impervious surface requirements.

Trustee Lemieux agreed that above ground pools should be included in bulk calculation. He expressed his concerns regarding setbacks and height restrictions for above ground pools and recommended there be a 1 ft. setback for every 1 ft. in addition to the 10 ft. setback.

In response to a comment from Trustee Lemieux regarding his discussion with PCZBA Chair Peters, Village Attorney Friedman stated the Board may approve first reading of the ordinance as amended with the proposed changes and Staff will provide a redline version for consideration at the next meeting.

Following a brief discussion, Trustee Meyer moved to approve first reading of the ordinance as amended. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

21. ITEM #18 – A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH BAXTER AND WOODMAN, INC. FOR THE VILLAGE OF LAKE BLUFF 2018 WATER VALVE ASSESSMENT PROJECT

President O'Hara reported during water main breaks Village staff turns off nearby valves to isolate the broken section of pipe for repairs. This results in greatly reduced water pressure or no water services to homes in the impacted area while repairs are made. Staff has had several instances where valves near water main breaks have been inoperable and thus were forced to shut off valves further from the break and impact service to a greater area while repairs are made.

President O'Hara further reported the Village's FY 2019 budget includes \$25,000 for the evaluation of water valves and the FY 2020 budget includes \$150,000 for the repair and replacement of water valves and hydrants. Village staff requested and received a proposal from Baxter & Woodman, Inc. to perform an assessment of as many valves as the \$25,000 budget allows. The proposal estimates that 160-200 of the approximately 570 valves in the Village will be assessed. Staff intends to use the results of the assessment to plan for the FY 2020 repair and replacement project. The Village Engineer recommends approval of the professional services agreement in the amount of \$25,000.

In response to questions from Trustees Dewart and Lemieux, Village Engineer Jeff Hansen stated the plan is to evaluate the valves in the Terrace Subdivisions this year but ultimately all the valves should be inspected.

As there were no questions from the Board, Trustee Meyer moved to adopt the resolution. Trustee Towle seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Lemieux, Meyer, Towle and Ankenman
Nays: (0)
Absent: (1) Grenier

22. ITEM #19 – A RESOLUTION APPROVING AN AMENDMENT TO THE VILLAGE OF LAKE BLUFF PAY PLAN

President O’Hara reported this Resolution is to approve an amendment to the FY19 Village of Lake Bluff Official Pay Plan (Pay Plan). This document, which was last updated on April 23, 2018, establishes the authority and official guidelines by which the Village Administrator may appoint, promote, evaluate and compensate all Village employees except those employees subject to one of the three collective bargaining agreements (Police Sergeants, Police Officers, and Public Works unions). President O’Hara further reported at their September 20th meeting, the Finance Committee reviewed the proposed amendment – a schedule of hourly pay rates for Part-time Firefighters, Firefighter/EMTs and Firefighter/Paramedics – and unanimously recommended approval of the changes to the Pay Plan. As outlined in the Finance Committee meeting, the Fire Department will hire Paid-on-Premise staff to ensure emergency response and set an organizational foundation should the Village elect to offer Advance Life Support (ALS) (ambulance service) in the future.

In response to a comment from Trustee Lemieux, Fire Chief David Graf stated he believes the price range established in the pay plan is competitive on the North Shore and throughout Lake County. Trustee Lemieux stated this is a landmark change regarding Fire Department services.

President O’Hara stated that the Lake Bluff Fire Department had planned to make adjustments, to be executed as needed, prior to the demise of the Rockland Fire Protection District (RFPD).

Fire Chief Graf said the proposed changes are consistent with the Village’s proposal presented to the RFPD and had the proposal been accepted the changes would have been required to make the plan work. He assured the Board that Lake Bluff’s volunteer firefighters have embraced the program and he expects substantial participation.

Trustee Lemieux thanked the Fire Department for their hard work.

Fire Chief Graf stated he thinks the community should be informed that all aspects of the Lake Bluff Fire Department, Staff, Village Board and Finance Committee worked as a combined team to prepare the best plan for the Village.

In response to a comment from President O’Hara, Fire Chief Graf stated the Fire Chiefs presented the Lake Bluff Fire Department future visions at a Knollwood membership called meeting. An invitation was extended to those in attendance to join the Lake Bluff Fire Department as a volunteer or paid on premise (POP). He said the response was overwhelmingly positive and there have been a substantial amount of applications received to date.

Following a request from Trustee Dewart, Fire Chief Graf provided information regarding the services and scheduling program for POP personnel. He said one of the basic components to this program is that the Lake Bluff Fire Department will continue to have a substantial volunteer membership base and the plan is for POP personnel to provide initial on scene response.

In response to a comment from Trustee Dewart, Assistant Fire Chief Gregg Marsh assured the community will continue to receive high quality service and he noted the proposed changes will certainly enhance public safety.

President O'Hara thanked everyone that participated in the preparation process for the next generation of Lake Bluff firefighters.

As there were no further comments from the Board, Trustee Dewart moved to adopt the resolution. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

23. ITEM #20 – AN ORDINANCE GRANTING A VARIATION FROM THE VILLAGE'S MAXIMUM GROSS FLOOR AREA RESTRICTIONS (700 East Center Avenue)

President O'Hara reported at the regular meetings of the HPC in June and July, the HPC conducted an advisory review of various changes proposed to the historic landmark residence at 700 E. Center Ave., including the demolition of a greenhouse and two sheds and their replacement with a single structure. Following additional investigation by the HPC to confirm that the structures did not have any historic significance, the HPC found that the proposed work was not inconsistent with the Historic Preservation Ordinance and discharged the property from the advisory review.

President O'Hara reported subsequent to the conclusion of advisory review and the demolition of the accessory structures, the Petitioner's contractor calculated the regulatory floor area of 700 E. Center Ave., which was found to be in excess of that permitted. Accordingly, even though the work would result in a net decrease to the non-conformity of the lot (2,645 square feet in excess prior to demolition; 2,240 square feet after new shed is constructed), zoning relief would be required to construct the new proposed structure. In their application for zoning relief, the Petitioner asserts that the historic nature of the site, the substandard construction of the existing three structures, and their propensity to flood contribute to the unique hardship asserted to exist at the property.

In addition, President O'Hara reported after conducting a public hearing at its September 17 regular meeting, the PCZBA evaluated the application in view of the standards for variation and unanimously recommended that the Village Board grant the requested relief. Due to the cancellation of the Board's October 8 regular meeting and the construction delays already incurred due to the application, the Petitioner has requested the Board waive second reading and approve the ordinance on September 24.

As there were no questions from the Board, Trustee Ankenman moved to approve the ordinance. Trustee Lemieux seconded the motion. The motion passed on a unanimous voice vote.

Trustee Lemieux made a motion to waive second reading of the ordinance. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Lemieux, Meyer, Towle, Ankenman and Dewart
Nays: (0)
Absent: (1) Grenier

24. ITEM #22 – TRUSTEE’S REPORT

There was no Trustee’s report.

25. ITEM #23 – EXECUTIVE SESSION

At 7:57 p.m. Trustee Meyer moved to enter into Executive Session for the purpose of discussing Litigation (5 ILCS 120/2(c)(11)) and Minutes (5 ILCS 120/2(c)(21)). Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

There being no further business to discuss, Trustee Meyer moved to adjourn out of executive session. Trustee Lemieux seconded the motion and the motion passed on a unanimous voice vote at 8:16 p.m.

26. ITEM #24 – CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 10, 2018 EXECUTIVE SESSION MEETING

Trustee Dewart moved to approve the September 10, 2018 Board of Trustees Executive Session Meeting Minutes as presented. Trustee Towle seconded the motion. The motion passed on a unanimous voice vote.

27. ITEM #25 – ADJOURNMENT

Trustee Lemieux moved to adjourn the regular meeting. Trustee Dewart seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 8:17 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Joy Markee
Village Clerk